

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**October 8, 2024
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	Mike Hussey
Medford Police Dept	Trevor Arnold	Medford Fire Dept	Eric Thompson
City of Ashland	<i>absent</i>	Lake Creek Rural Fire	Tony Paxton
City of Central Point	Josh Abbott		

Other attendees

Auditor: CPA Rick Brewster

ECSO: Tim Doney, Jody Hathaway, Corey Nelson, Johnna Pellam, Jeff McCamish

Chair: Mike Hussey

Call to Order: 3:04 pm

Roll call, quorum confirmed

Eric Thompson moved to approve the September minutes. Tony Paxton seconded. Motion passed.

FY 2023-2024 Financial Audit

CPA Richard Brewster presented his financial audit report for FY 2023-2024.

MOTION: Tony Paxton moved to approve the financial audit as presented. Eric Thompson seconded, with the amendment that ECSO plan to incorporate the three management recommendations included in the audit’s supplementary letter from Richard Brewster. The motion passed by unanimous roll call.

ECSO STAFF REPORTS

Finance

Jody Hathaway presented the financial packet for September 2024. To cover construction costs for the radio infrastructure project, \$1,000,000.00 needs to be transferred out of the Capital Project Fund.

MOTION: Eric Thompson moved to approve the financial packet for September 2024 as presented, allowing for the transfer of \$1,000,000.00 out of the Capital Project Fund into the Capital Projects Building line item 5673. Nate Sickler seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packet: \$772,764.55

Director

- ECSO forming an agreement with RVCOGG HR to assist with ECSO compensation study.
- ECSO intends to convert the recently developed working plan into a 3-year Strategic Plan.
- Stakeholder meeting on 28th at ECSO to update all user agencies about the radio infrastructure project and answer any questions. The Board suggested Motorola include another presentation about coverage maps and testing plans to educate those user agency heads who weren’t involved at the time the system was originally developed.

Director (continued)

- Oregon Emergency Response program is being reorganized out of the Oregon State Police into Emergency Management; and will be funded out of the State 911 Fund. This will reduce the 911 funds ECSO receives.
- ECSO will arrange a meeting with Fire Chiefs to discuss funding options for Fire ProQA.

Performance

- Reviewed call volume statistics. Call volume appears down compared to last year; however, that is likely skewed due to the large number of false 911 calls produced last year by a technical problem with Android phones.

Information Technology

- Windows 10 end-of-support is one year away. Approximately 100 MDCs still need the Windows 11 upgrade. ECSO is on track to complete these before October 2025.
- Fire Station Alerting is online and connected to CAD; system has been functioning and stable for past week. Implementation at individual stations can start moving forward.
- ECSO is purchasing Flex Alert, a fire station alerting system option for smaller user agencies.
- ECSO is buying Starlink service for backup if a major emergency affects communications.

OLD BUSINESS

Bond Radio Infrastructure Update

- ECSO is looking into methods to pay for the Radio Management System (allowing for more efficient over-air updating of radios) and will present options to the Board. Revised price quote is good until end of this calendar year.

ODOT Soda Mountain IGA

Discussed the IGA between Oregon Dept of Transportation (ODOT) and ECSO that is necessary for construction to continue at the Soda Mountain radio site.

MOTION: Eric Thompson moved to accept the Intergovernmental Project, Colocation and Circuit Use Agreement for Soda Mountain between ODOT and ECSO. Trevor Arnold seconded. The motion passed by unanimous roll call.

NEW/OTHER BUSINESS

- Eric Thompson commended dispatch supervisor Sarah Leonard for recent presentation about dispatch procedures at Medford Fire.
- Discussed synchronizing the ECSO working plan with the next budget preparation.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:04 pm. The next ECSO Board of Directors meeting will be October 8, 2024 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary