

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

June 4, 2024

ECSO – 400 Pech Road, Central Point, OR

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	<i>absent</i>
Medford Police Dept	Justin Ivens	Fire District #4	<i>absent</i>
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Central Point	Scott Logue		

Other attendees

ECSO: Tim Doney, Jody Hathaway, Kevin Harris, Corey Nelson, Johnna Pellam, Jeff McCamish

Chair: Scott Logue

Call to Order: 3:00 pm

Roll call, quorum confirmed

Nate Sickler moved to approve the March 12 minutes. Eric Thompson seconded. Motion passed.

ECSO STAFF REPORTS

Finance

Jody Hathaway presented the financial packet for May 2024.

MOTION: Justin Ivens moved to approve the financial packet for May 2024 as presented. Tighe O’Meara seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packet: \$666,308.63

In order to pay some civil construction invoices for the radio project that are coming due, funds would need to be transferred out of the Capital Fund. The Capital Fund would then be replenished by the same amount once the funding from the State of Oregon arrives.

MOTION: Justin Ivens moved to transfer \$250,000 out of the Capital Fund into the General Outlay line item. Nate Sickler seconded. The motion passed by unanimous roll call.

Director

- The number of budgeted dispatcher positions is being reduced from 40 to 37 since ECSO is currently understaffed below that. Once full staffing is achieved in the future, ECSO will evaluate service needs and may need to reinstate some of the cut positions.
- A consultant has been hired to assist ECSO with creating a strategic plan. Work begins in July.
- A longevity pay bonus is included in the recent Teamsters contract for ECSO’s dispatchers as part of ongoing efforts to improve long term employee retention.
- ECSO can organize a tour for Board Members of the radio project construction sites.

Operations

No new topics to discuss this meeting.

Performance

The call volume decline in the statistics is due to a cellphone provider error in 2023 that caused a significant increase in citizens' phones unintentionally auto-dialing 911.

Information Technology

- Continuing upgrade of all MDCs to Windows 11. Reports may be sent to agencies for any computers still in need of upgrade.

OLD BUSINESS

Radio Infrastructure Update

Receiving funding from the Oregon State Legislature for the Radio Project requires a resolution.

MOTION: Justin Ivens moved to accept ECSO Board of Directors Resolution number 2024-02 "In the Matter of Accepting Senate Bill 5701 General Fund Grant."
Eric Thompson seconded. The motion passed by unanimous roll call.

NEW BUSINESS

FY 2024/2025 Budget Adoption

Jody Hathaway presented the ECSO FY 2024/2025 budget.

MOTION: Tighe O'Meara moved that the ECSO Board of Directors adopt the ECSO Fiscal Year 2024/2025 budget as presented. Justin Ivens seconded. The motion passed by unanimous roll call.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:37 pm. The next ECSO Board of Directors meeting will be July 9, 2024 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary