

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

February 13, 2024

ECSO – 400 Pech Road, Central Point, OR

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler (by phone)	Fire District #3	Mike Hussey
Medford Police Dept	Justin Ivens	Fire District #4	Travis Crume
City of Ashland	Dan Moulin	Medford Fire Dept	Eric Thompson
City of Central Point	Scott Logue		

Other attendees

ECSO: Tim Doney, Jody Hathaway, Kevin Harris, Johnna Pellam, Corey Nelson, Jeff McCamish

Chair: Scott Logue

Call to Order: 1:33 pm

Roll call, quorum confirmed

Travis Crume moved to approve the January minutes. Mike Hussey seconded. Motion passed.

ECSO STAFF REPORTS

Finance

Jody Hathaway presented the financial packet for January 2024.

**MOTION: Travis Crume moved to approve the financial packet for January 2024 as presented. Justin Ivens seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packet: \$1,432,822.71**

Director

- ECSO is gathering letters of support from all city councils in Jackson County for the radio infrastructure project funding. Packet will be sent to Representative Marsh's office.
- Distributed ECSO's 2023 annual report
- Working with City of Medford on the radio purchase grant they received, which should save some of ECSO's obligation for the radio project. Change order is being reviewed by Jackson County legal and finance departments. Other agencies are also seeking federal grants for radios.
- CAD-to-CAD project: currently being reviewed by PDCC (Portland area governance board.)
- Still working on getting quote for Fire Station Alerting program replacement
- The Board concurred that Director Doney should gather research regarding 911 service districts

Operations

- Fire Dispatch Protocols implementation project: product demoed and quote requested (recording of demo can be distributed for those who missed it.) Project team will be formed to research other agencies in Oregon that use both Fire and Medical protocols together.

ECSO STAFF REPORTS (continued)

Performance and Training

- Full stats in annual report: 911 call volume up 4.3% in 2023; all benchmarks met.
- Staffing update: last dispatcher in training should be released to full-time soon; one new hire is beginning training. Ten positions are vacant.

Information Technology

- All CAD workstation replacements have been deployed in dispatch. Administrative workstations will be replaced over next few months for Windows 11 upgrade.
- Development continues on security analysis tools for enhanced cybersecurity.
- Working on a quote for interface between CAD and Tablet Command for fire user agencies
- Kickoff meeting held for implementation of new standalone Fire Station Alerting system purchased by Fire District 5.
- Waiting on quotes for UPS installation
- Continuing to deploy mobile data computers in field for Windows 11 upgrade

OLD BUSINESS

Radio Infrastructure Update

- New UPS system purchased to prepare for power requirements of new radio system. State of Oregon will reimburse 47% of system cost.
- Reviewed site construction status
- Discussed bond shortfall solutions

NEW BUSINESS (EXECUTIVE SESSIONS)

Entered Executive Session under ORS 192.660(2)(d) at 2:39 pm and exited at 3:16 pm.

Entered Executive Session under ORS 192.660(2)(i) and ORS 192.660(8) at 3:18 pm and exited at 3:27 pm.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:27 pm. The next ECSO Board of Directors meeting will be March 12, 2024 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary