

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
BOARD OF DIRECTORS  
MEETING MINUTES**

**January 16, 2023**

**EC SO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Nate Sickler	Fire District #3	Mike Hussey
Medford Police Dept	<i>absent</i>	Fire District #4	Travis Crume
City of Ashland	Dan Moulin	Medford Fire Dept	Eric Thompson
City of Central Point	Scott Logue		

**Other attendees**

EC SO: Tim Doney, Jody Hathaway, Kevin Harris, Johnna Pellam, Corey Nelson, Chad Murders, Jeff McCamish

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**Chair:** Scott Logue

**Call to Order:** 3:00 pm

Roll call, quorum confirmed

Nate Sickler moved to approve the September minutes. Eric Thompson seconded. Motion passed.

**EC SO STAFF REPORTS**

**Finance**

Jody Hathaway reviewed the financial packet for November/December 2023, including two transfers to cover radio project expenses not covered by the bond (as determined so by the bond counsel):

- a) \$101,500 from Contingency line item into Technical Assistance line item (instead of into the Contingency Fund at the end of the fiscal year); and
- b) \$500,000 from the Contingency fund into the Capital Building fund.

**MOTION: Nate Sickler moved to approve the financial packet for November/December 2023 and the two transfers as presented. Eric Thompson seconded. The motion passed by unanimous roll call. Total Expenditures of approved packet: \$1,432,822.71**

**Director**

- EC SO is changing the provider of its employee wellness program to First Wellness.
- EC SO is in talks to hire two temporary employees (a retired EC SO supervisor and a former Medford analyst) for projects such as enhancing the 911 calltaking quality assurance program.
- EC SO is hosting leadership training this month, with attendance from other regional agencies.

**Operations**

- Discussed the kickoff meeting for planning a future transition to EC SO's implementation of Fire calltaking protocols (similar to currently used Medical Dispatching protocols.)
- Kevin Harris is attending fleet-mapping training by Motorola to better create operational plans for the new radio system

**Training**

- Training update: 4 trainees released to fulltime by end of January; 2 more in February.

### **Information Technology**

- ECSO received a cybersecurity grant from Special Districts to improve analysis and alerting
- Halfway through deploying replacement CAD workstations in dispatch, which include multi-factor authentications required by CJIS
- Building interface to allow CAD integration with Tablet Command, a tool used by Fire user agencies on their field iPads
- Roughly halfway complete upgrading user agency MDCs to Windows 11

### **User Meetings**

- Reviewed subjects discussed in recent meetings of the Law and Fire agency user groups. Frequency of meetings will likely increase as they become involved more with implementation of new Fire protocol and the new radio infrastructure.

## **OLD BUSINESS**

### **Radio Infrastructure Update**

- RFP awarded for remaining radio sites. Construction is in various stage for different sites; should all be complete by October 2024.
- In active negotiations regarding collaboration with other agencies to use Soda Mountain site.

### **Finance Working Group**

- The Finance group is evaluating different scenarios of how to assess agency user fees.

## **NEW BUSINESS**

### **Legislature Request for Capital Funding / Letter of Support from User Agencies**

ECSO will be making a request for capital funds to assist with the radio project in the February/March session. Director Doney will be distributing a letter of support (created in cooperation with Representative Marsh's office) and asks if user agencies are willing to sign.

### **Negotiations with Union**

ECSO is reviewing comparables and budget scenarios in preparation for upcoming union negotiations.

## **ADJOURNMENT**

Having no further business, and hearing no public comment, the meeting adjourned at 3:55 pm. The next ECSO Board of Directors meeting will be February 13, 2024 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary