

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**November 14, 2023
ECSCO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Nathan Sickler	Fire District #3	<i>absent</i>
Medford Police Dept	DJ Graham	Fire District #4	Travis Crume
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Central Point	Scott Logue		

Other attendees

ECSCO: Tim Doney, Jody Hathaway, Kevin Harris, Corey Nelson, Chad Murders, Jeff McCamish

Chair: Scott Logue **Call to Order:** 3:35 pm Roll call, quorum confirmed

Travis Crume moved to approve the September minutes. Eric Thompson seconded. Motion passed.

Award Presentation

APCO-NENA Oregon Technology award presented to ECSCO MSAG-CAD Coordinator Chad Murders

ECSCO STAFF REPORTS

Finance

Jody Hathaway reviewed the financial packet for September/October 2023.

**MOTION: Eric Thompson moved to approve the financial packet for September/October 2023 as presented. Tighe O’Meara seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packet: \$1,436,609.47**

FY 2022-2023 Financial Audit

Richard Brewster CPA presented his financial audit report for FY 2022-2023.

Director

- ECSCO working with Medford Fire and Motorola for possible purchase of radios ahead of schedule (under the radio grant recently secured by City of Medford.)
- ECSCO facility is participating in DHS cybersecurity infrastructure survey.
- ECSCO gave presentation to Oregon State Interoperability Executive Council about radio infrastructure in hopes of being identified as a priority project for state funding.
- ECSCO has contacted state legislators and have bipartisan support for capital construction request in February session. ECSCO will be asking for letters of support from user agency governing bodies.

HR

- Reviewed staffing levels and trainees progress

Operations

- Will be working with user groups about Code levels when law onscene requests fire response
- Planning a future stakeholder meeting for implementation of fire protocols
- Working on contingency communications in the event of ECSO evacuation

Information Technology

- Replacing ECSO CAD workstations
- Attending demos of new fire station alerting systems (current system end of life in 2027)
- Upcoming early morning CAD outage for firmware upgrade

Performance

- Reviewed statistics handout

OLD BUSINESS

Radio Infrastructure Update

- Update on site construction progress and discussion of funding. New Request for Proposal being posted for vendor to replace terminated contract. Some towers have possibilities for cost-sharing and co-location with other agencies. ECSO will gather more information about options and bring it to the Board.
- ECSO will be getting a new Universal Power Supply before next year's fire season (necessary to run new system.) State of Oregon will pay approximately half the cost from 911 support funds.

CAD2CAD

- Technical connection to Portland's CAD2CAD system is complete; however active implementation is on pause while contractual issues are analyzed.

Finance Working Group

- At recommendation of Finance Group, ECSO is looking at moving to needs-based budget to include forecast of future needs when radio project is in place
- ECSO might change accounting software to better align with the software used by user agencies
- Discussed history of ECSO budgeting methods and ideas for future changes

NEW BUSINESS

LGIP and People's Bank

People's Bank can now meet State's LGIP rates again. Finance working group is in favor of moving the General Fund back to People's Bank.

MOTION: Tighe O'Meara moved to approve moving account from LGIP to People's Bank. Eric Thompson seconded. The motion passed unanimously.

OTHER BUSINESS

ECSO Director Evaluation

Mike Hussey will do the second six-month evaluation for ECSO Director Tim Doney.

Next ECSO Board Meeting

The Board agreed to cancel the December meeting unless a need for it arises.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 5:08 pm. The next ECSO Board of Directors meeting will be on a date in November to be announced.

Respectfully submitted - Jeff McCamish, Recording Secretary