

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**February 14, 2023
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Nathan Sickler	Fire District #3	Mike Hussey
Medford Police Dept	Justin Ivens	Fire District #4	Greg Winfrey
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Phoenix	Derek Bowker		

Other attendees

ECSO: Tim Doney, Jody Hathaway, Kevin Harris, Corey Nelson, Johnna Pellam, Chad Murders, Jeff McCamish

Chair: Mike Hussey **Call to Order:** 2:59 pm Roll call, quorum confirmed

Justin Ivens moved to approve the January minutes. Nathan Sickler seconded. Motion passed.

ECSO STAFF REPORTS

Finance

Jody Hathaway reviewed the financial packet for January 2023.

MOTION: Eric Thompson moved to approve the financial packet for January 2023.
Tighe O’Meara seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packet: \$675,410.13

Director

Training Supervisor

ECSO is looking into a future assignment of a supervisor position to coordinate all training.

Quality Assurance for Police and Fire Dispatch

ECSO is looking into the options for Quality Assurance programs for Police and Fire dispatching (similar to what is already being done with Emergency Medical dispatching.)

ECSO Monthly Staff Meetings with User Agencies

ECSO admin staff has been using their monthly staff meetings to also visit different user agencies to meet the personnel in person and tour their facilities.

100 Day Plan

Tim Doney reviewed the items on his plan for the first 100 days since becoming ECSO Director.

Operations

User Group Meetings

Kevin Harris continues to conduct User Group and MDC Focus Group meetings, including workgroups with Fire and Law users to plan future communications needs under the upcoming new radio system.

Operational Changes During Summer

ECSO asks user agencies to limit operational changes during the busier summer months if the changes would require training time to implement in dispatch. Please send any emergent needs for operational changes to Kevin Harris.

Operations, continued

Standardized Radio Verbiage

Work continues on standardizing radio verbiage among fire user agencies (requesting resources, etc.)

Removing Eludes from Major Pages

The Law user Group recommended that ECSO remove Eludes from Major Pages. ECSO's SOGs will be updated and agencies will be notified when the change is made.

QA/Performance

ECSO Call Volume

Call volume is down compared to previous year. Benchmarks are being met for 911 call management and Fire/EMD dispatching, even with the high number of new hires.

HR

New Hire Status

Four new trainees are starting with EMD, DPSST, and ECSO training academy. Six are currently in training with 3-4 estimated to be released in April. Interviews are being held this week, after which recruitment will be paused during the busy summer months. Recruiting will resume in October for the last positions needed to be filled to achieve full staffing. (In response to a question: ECSO is not yet to a staffing level to allow undoing the patch of APD Main and SO radio channels.)

Information Technology

Upgrades

ECSO upgrading servers and security cameras.

Windows 10 End-of-Life

Microsoft will discontinue supporting Windows 10 in 2025, so user agencies will need to plan for replacing older MDCs that will not be able to run Windows 11.

OLD BUSINESS

Radio Infrastructure Update

ECSO has posted two Invitations to Bid for radio infrastructure elements being handled separately from the Radio Bond: one for generators, and the other for Towers and Shelters. ECSO is continuing to work with Motorola on coverage issues. Jody Hathaway will provide information to Board Members for use in any formal letters being written for political support regarding radio infrastructure sites.

NEW BUSINESS

CAD-to-CAD

The system for sharing CAD information among ECSO, Mercy Flights, and Josephine County is moving forward; possible launch in April of interface with Mercy Flights. Josephine County has purchased interface but might be one year away from full implementation.

ECSO Financing Committee

MOTION: Justin Ivens moved to form a committee to look at the future growth and financial needs of ECSO. Tighe O'Meara seconded. After discussion, the motion was withdrawn.

Tim Doney will approach members of the Intergovernmental Council to learn their interest in participating in a financing committee.

NEW BUSINESS, continued

Strategic Planning

ECSO is researching costs for consultants. ECSO's upcoming capital needs will need to be identified. The Board agreed that a 15-18 month plan is better for now while the funding subcommittee is formed and does its work.

House Bill 2828

The Board was advised that Oregon HB-2828 of the 2023 session (establishing review criteria for telecommunications towers) might have an impact on ECSO's radio infrastructure project.

Intergovernmental Council

ECSO will be trying to increase participation from members of the ECSO Intergovernmental Council, which has significantly declined in past years. Jody Hathaway will send to the Board a current IGC roster.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:17 pm. The next ECSO Board of Directors meeting will be on Tuesday, March 14, 2023 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary