

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
BOARD OF DIRECTORS  
MEETING MINUTES**

**January 10, 2023  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	<i>absent</i>	Fire District #3	Robert Horton
Medford Police Dept	<i>absent</i>	Fire District #4	Greg Winfrey
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Phoenix	<i>absent</i>		

**Other attendees**

ECSO: Tim Doney, Jody Hathaway, Kevin Harris, Corey Nelson, Johnna Pellam, Jeff McCamish

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**Chair:** Robert Horton      **Call to Order:** 2:55 pm      Roll call, quorum confirmed

Tighe O’Meara moved to approve the November minutes. Eric Thompson seconded. Motion passed.

**FINANCIAL REPORT**

Jody Hathaway reviewed the financial packet for November and December 2022.

**MOTION: Greg Winfrey moved to approve the financial packet for November and December 2022. Eric Thompson seconded. The motion passed by unanimous roll call.  
Total Expenditures of approved packet: \$1,337,216.61**

**DIRECTOR’S REPORT**

New ECSO Director Tim Doney is continuing to meet with staff of ECSO and User Agencies to assess needs going forward; commonly noted priorities are in staffing, communications, and training.

DPSST has no basic telecommunicator classes available until August, which will hinder ECSO’s training of new hires. Tim Doney is in discussions with DPSST for possible solutions.

The ECSO facility has been considered closed to user agency personnel visits for the past years due to Covid precautions. The facility is now open again and such visits are welcome and encouraged. Training sessions and sit-ins at ECSO for field personnel are also available.

**OLD BUSINESS**

**Radio Infrastructure Update**

ECSO is preparing to enter a monthly lease of storage space for radio project equipment (waiting to be installed at sites, etc.) The stored equipment will be protected by ECSO’s insurance. A section of land adjacent to the ECSO facility has been secured as storage space for larger project elements such as shelters and towers.

## OLD BUSINESS continued

### **Radio Infrastructure Update, continued**

Jody Hathaway proposed adding “support monitoring” service to ECSO’s existing contract with Cushing Civil Engineers. (They are currently doing the site designs.) This would not be project management; but inspection and reporting to ensure that the construction by other companies of the sites, shelters, and related roadwork is done correctly. The estimate is \$200,000 to \$250,000 to cover the 2023-2024 construction years. ECSO has enough to cover this without using funds from the Radio Bond. If approved, the expenditure would be included in ECSO’s next fiscal year budget.

**MOTION: Eric Thompson moved to approve payment of up to \$250,000 for support monitoring services by Cushing Civil Engineers. Tighe O’Meara seconded. The motion passed by unanimous roll call.**

## NEW BUSINESS

### **Letter to DPSST**

Chair Robert Horton signed a letter to the Oregon Department of Public Safety Standards and Training adding Tim Doney as the Director of ECSO (in Administrative role rather than Telecommunicator/EMD.)

### **Generator Update**

Work is scheduled to be done on ECSO’s generator; after which a determination will be made of whether the recent spill resulting from the failure will be covered as equipment breakdown.

### **Review of ECSO User Fee Calculation**

Now that the Board is done with the ECSO Director recruitment, the Board agreed to reestablish a committee to review the method of calculating annual fees assigned to each of ECSO’s user agencies.

*Note: Future Agenda item.*

## ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:26 pm. The next ECSO Board of Directors meeting will be on Tuesday, February 14, 2023 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary