

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

March 17, 2022

ECSO – 400 Pech Road, Central Point, OR

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	Justin Ivens	Fire District #4	Greg Winfrey
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Phoenix	Derek Bowker		

Other attendees

ECSO: Margie Moulin, Kevin Harris, Corey Nelson, Johnna Pellam

Chair: Robert Horton

Call to Order: 2:58 pm

Roll call, quorum confirmed

Justin Ivens moved to approve the January minutes. Tighe O’Meara seconded. Motion passed.

There was no financial report due to Finance Manager Jody Hathaway’s being on vacation.

DIRECTOR’S REPORT

ECSO Staffing

ECSO will not be able to increase staffing levels for the summer season due to staffing shortage and time it takes to train new hires. Measures are being taken to mitigate the workload. The non-emergency line phone tree is reducing workload on calltakers by approximately 900 calls per month. Work is progressing on new system to automate callbacks to abandoned 911 calls (wasn’t possible until the recent phone upgrade; expected implementation is in 1.5 months.) Measures are also being taken to speed up both the pre-hire process for applicants and training for new hires.

Supervisor Overtime

To maintain minimum staffing levels, the ECSO Supervisors are often working on their days off when no other dispatchers are available to cover holes in the schedule. The Supervisors are salaried employees and therefore do not receive overtime pay. Director Moulin asked each Board member for their overtime policies for their equivalent supervisory level employees (such as Sergeants or Battalion Chiefs.) Consensus of the Board was support for compensating the Supervisors with overtime pay when working extra hours in a dispatcher function by necessity (when regular dispatchers are unavailable or unreachable.)

Upcoming Calendar Events

Telecommunicators Week begins April 10. ECSO Division meetings will be scheduled around the same timeframe (annual group gatherings of dispatchers off the board for training, etc.)

April Board Meeting Schedule Change

The Board agreed to move the next Board of Directors meeting to Tuesday April 5 (one week earlier than usual) to allow scheduling of ECSO Division meetings.

OLD BUSINESS

Radio Infrastructure Project

ECSCO is still meeting every other week with Motorola and site development engineers. Work is ongoing. In early talks with RVTB regarding potential equipment sharing.

Strategic Plan

Director Moulin reviewed the current draft of the ECSCO Strategic Plan, seeking input from the Board before the plan is taken to all other ECSCO employees and the Intergovernmental Council agencies for their input. The annual-review format was discussed; particularly the pros and cons as related to the timeline of Director Moulin's retirement and the start of the new ECSCO director at the end of 2022. Suggestion was made to rename the Plan a bridging document, to emphasize its function of providing the new director with a model of current priorities and status of projects; while also allowing them to modify and restructure it in a timely manner as they see fit. Director Moulin will revise the document for review at the next or a future Board meeting.

NEW BUSINESS

No new business

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:56 pm. The next ECSCO Board of Directors meeting will be on Tuesday, April 5, 2022 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary