

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**November 9, 2021
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

| | | | |
|---------------------|---------------|-------------------|---------------|
| Jackson County | Nate Sickler | Fire District #3 | <i>absent</i> |
| Medford Police Dept | Scott Clauson | Fire District #4 | Greg Winfrey |
| City of Ashland | Tighe O’Meara | Medford Fire Dept | Eric Thompson |
| City of Phoenix | Derek Bowker | | |

Other attendees

Guests: Chris Gibson, Rick Brewster

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Corey Nelson, Johnna Pellam, Jeanette Giossi

Chair: Derek Bowker

Call to Order: 3:00 pm

Roll call, quorum confirmed

Eric Thompson moved to approve the June minutes. Scott Clauson seconded. Motion passed.

Guest Presentation

Chris Gibson of Oregon-Idaho HIDTA (High Intensity Drug Trafficking Area) presented the ODMAP software, which tracks drug overdoses nationally to identify spikes in cases; allowing for real-time response to patterns of a bad drug supply, etc. MPD has been entering local data; HIDTA has funding available to support other agencies signing up to use the software.

FY 2020-2021 Financial Audit

Richard Brewster CPA presented his financial audit report.

MOTION: Tighe O’Meara moved to approve the financial packet for October 2020.
Nathan Sickler seconded. The motion passed by unanimous roll call.

FINANCIAL REPORT

Jody Hathaway reviewed the financial reports for July 2021 through October 2021.

MOTION: Scott Clauson moved to approve the financial packets for July-October 2021.
Nathan Sickler seconded. The motion passed by unanimous roll call.
Total Expenditures of approved packets: \$4,083,805.81

DIRECTOR’S REPORT

CAD-to-CAD update

Fire District 3 has acquired a state grant for implementation of CAD-to-CAD; ECSO will administer it. Josephine County has signed contract. Mercy Flights is researching its use in other counties first. The system will likely go live in March or April 2022. Once online, the Board can discuss opening the system for use by ECSO user agencies.

ECSO Phone System Upgrade

Project will be finished in upcoming weeks.

DIRECTOR'S REPORT, continued

Union Negotiations

Negotiations will be opening soon for the new labor agreement with the Dispatchers' Union.

APCO Retains

APCO Retains is a national best practice system that allows analysis of staffing and retention in dispatch centers. ECSO participates every 3-4 years and will be doing so in the coming month. It will include a job satisfaction survey for ECSO employees. Results will be presented at a future Board meeting.

OLD BUSINESS

Radio Infrastructure Project

Project is still in the architectural/engineering stage. Next stakeholder meeting is in December. It's too early in the process to estimate cost of subscriber units for user agencies; at some point in the future, the Board of Directors will need to plan a fair distribution structure.

Performance Measure Policy

ECSO's Performance Measure policy was updated to reflect newest national guidelines for emergency dispatching from NFPA, plus ECSO's recent change to stricter compliance with ProQA medical dispatching protocols. Other changes in the policy refer to Telecommunicator certifications.

**MOTION: Nathan Sickler moved to accept the policy change as presented.
Scott Clauson seconded. The motion passed by unanimous roll call.**

NEW BUSINESS

Revisions to Contracting and Procurement Policy

Policy updated to include attorney suggested language for following public contracting rules; and for cleaning up duplicate and conflicting language.

**MOTION: Scott Clauson moved to accept the policy change as presented.
Eric Thompson seconded. The motion passed by unanimous roll call.**

After Action Review – Almeda and Obenchain Fires

Margie Moulin presented the status of ECSO's projects for improvement related to things learned from the Almeda and Obenchain Fires of 2020.

After Action Review – Lumen Planned Outage

Reviewed ECSO staffing of Gold Hill station during that area's planned 911 outage during ECSO phone upgrade and maintenance (also for Central Point the following day.) The outages had minimal impact.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 16:21 pm. The next ECSO Board of Directors meeting will be on Tuesday, December 14, 2021 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary