

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
BOARD OF DIRECTORS  
MEETING MINUTES**

**September 21, 2021  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	Scott Clauson	Fire District #4	<i>absent</i>
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Phoenix	Derek Bowker		

**Other attendees**

ECSO: Margie Moulin, Kevin Harris, Corey Nelson

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**Chair:** Robert Horton                      **Call to Order:** 3:03 pm                      Roll call, quorum confirmed

Eric Thompson moved to approve the June minutes. Tighe O’Meara seconded. Motion passed.

**FINANCIAL REPORT**

No financial report for this month, due to Finance Manager Jody Hathaway’s vacation.

**DIRECTOR’S REPORT**

**Board Orientation**

Demonstrated online method for new Board members to access orientation documents.

**CAD-to-CAD update**

Josephine County has approved their using the full level (Unify) of the CAD-to-CAD interface. ECSO will advise the Board when a simulation is ready; for the purpose of demonstrating it to other agencies that might potentially interface.

**OLD BUSINESS**

**Radio Infrastructure Project**

After reviewing the radio project bond, legal counsel has advised that the Station 4 radio tower can be included in the project because the tower services Jackson County, even though it physically sits on Josephine County land.

Item for future consideration by the Board: create a formula to fairly determine allocation of subscriber radios among the user agencies; with input sought from the intergovernmental council and the law/fire operations user groups.

## **NEW BUSINESS**

### **Request for Proposal for Architectural and Engineering Services**

A contract has been prepared with the company selected to create the architectural drawings for each radio site. The drawings will be included in the RFP for construction of those sites. The contract has been reviewed by both ECSO and Jackson County legal counsel.

**MOTION:**       **Scott Clauson moved to approve Director Moulin signing the contract.  
Eric Thompson seconded. The motion passed unanimously.**

### **Board of Directors Vice-Chair Election**

Due to the change in at-large Board members (selected by the Intergovernmental Council), the Vice-Chair position became vacant. Tighe O'Meara nominated Derek Bowker for the position of Vice-Chair. No other nominations were made. Derek Bowker was elected by unanimous voice vote.

## **EXECUTIVE SESSION**

Entered Executive Session under ORS 192.660(2)(f) at 3:31 pm and exited at 4:03 pm.

## **OTHER BUSINESS**

### **Next Meeting**

Due to scheduling conflicts, the Board agreed to move the next meeting to Thursday, October 14.

### **Fire Apparatus Renumbering**

Kevin Harris reviewed plans for transferring over to the new fire apparatus numbering system (which will create consistency for identifying resource types across multiple fire agencies in the county.) It will likely be a 2 to 3 day process for each agency to transfer over (CAD programming, etc.); and will need to be coordinated with ECSO's upcoming phone upgrade.

## **ADJOURNMENT**

Having no further business, and hearing no public comment, the meeting adjourned at 4:09 pm. The next ECSO Board of Directors meeting will be on Thursday, October 14, 2021 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary