

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

June 8, 2021

ECSO – 400 Pech Road, Central Point, OR

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	<i>absent</i>	Lake Creek Rural FPD	Tony Paxton
City of Ashland	Tighe O’Meara	Medford Fire Dept	<i>absent</i>
City of Eagle Point	Darin May		

Other attendees

Jackson County Emergency Management: Holly Powers

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Pellam, Corey Nelson

Chair: Robert Horton

Call to Order: 3:07 pm

Roll call, quorum confirmed

Darin May moved to approve the April minutes. Tony Paxton seconded. Motion passed.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packets for February 2021 through May 2021.

MOTION: Tighe O’Meara moved to approve the financial packets for February 2021 through May 2021.

Darin May seconded. The motion passed by unanimous roll call.

Total expenditures of approved packets (not including transfers to investment account): \$3,490,432.83

DIRECTOR’S REPORT

CAD-to-CAD update

Contract should be finalized within the end of this fiscal year. Margie Moulin discussed the three different levels of CAD access/sharing the system would provide. An eventual goal would be to have some level of access with other agencies that do business in the area such as ODF or alarm companies.

After Action Review

ECSO is working with Jackson County Emergency Manager Holly Powers on improving information synchronization between dispatch and the EOC during critical events, as recommended in the After Action report.

CAHOOTS

Meetings are ongoing. ECSO will be analyzing the program as it evolves for any additional costs or workload that could potentially burden ECSO.

Phone Project update

ECSO application for a variance resulted in the State paying for one more phone position than previously calculated; now ECSO is only responsible for the cost of two phone positions.

DIRECTOR'S REPORT (continued)

ECSO Statistics

Recent radio traffic and phone calls have increased compared to the same months last year (noted that those months were the beginning of coronavirus/quarantines in 2020.)

Staffing

One lateral hire starting soon; and two hires are at or near the end of training. There are still several open positions to fill and recruitment process is ongoing. One dispatcher selected to fill the vacant position left by a retiring supervisor.

Reclassification

State Senate Bill passed that reclassifies 911 Emergency Telecommunicators as First Responders in Oregon (primarily for recognition of their job duties; retirement status is unchanged.)

OLD BUSINESS

Radio Infrastructure Project

Need to secure leases for some future tower locations means submitting lease applications now (with associated payments needing to be in current budget.)

RFP for Architectural and Engineering Services: panel will be formed to review responses.

The Board of Directors will in the future need to determine a formula for the appropriate number of subscriber units to be provided to the user agencies out of the bond.

NEW BUSINESS

FY 2021/2022 Budget Presentation

Jody Hathaway and Margie Moulin presented the ECSO FY 2021/2022 budget.

MOTION: Tighe O'Meara moved to adopt the ECSO Fiscal Year 2021/2022 budget as presented. Tony Paxton seconded. The motion passed by unanimous roll call.

Board Elections

Chair of the ECSO Board of Directors

Robert Horton was nominated and seconded. There were no other nominations and the election in favor was unanimous.

Vice-Chair of the ECSO Board of Directors

Darin May was nominated and seconded. There were no other nominations and the election in favor was unanimous.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:08 pm. The next ECSO Board of Directors meeting will be on Tuesday, July 13, 2021 unless otherwise announced.

Respectfully submitted - Jeff McCamish, Recording Secretary