

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**November 10, 2020
ECSSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	Scott Clauson	Lake Creek Rural FPD	Tony Paxton
City of Ashland	Tighe O’Meara	Medford Fire Dept	Eric Thompson
City of Eagle Point	Darin May		

Other attendees

Auditor: Rick Brewster

ECSSO: Margie Moulin, Kevin Harris, Jody Hathaway, Johnna Pellam, Corey Nelson

Chair: Nate Sickler **Call to Order:** 3:01 pm Roll call, quorum confirmed

Scott Clauson moved to approve the October minutes. Eric Thompson seconded. Motion passed.

FY 2019-2020 Financial Audit

Richard Brewster CPA presented his financial audit report.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packet for October 2020

**MOTION: Tighe O’Meara moved to approve the financial packet for October 2020.
Tony Paxton seconded. The motion passed by unanimous roll call.
Total expenditures of approved packet: \$1,240,063.42**

DIRECTOR’S REPORT

Staffing

ECSSO has one supervisor retiring at the end of November. The position will not be filled until general staffing levels are back up; anticipate testing process in early 2021 for promotion July 1.

CAD-to-CAD

Discussions are ongoing with Mercy Flights regarding sharing the financial aspects of interfacing CAD systems. Work on updating the ASA ordinance is moving forward.

DIRECTOR'S REPORT (continued)

ECSO Procurement Policy

ECSO is updating procurement policy due to changes with State 911 (they are no longer negotiating some contracts on behalf of PSAPs.) The radio infrastructure project will also require some new construction outside of what can be purchased through the bond. The policy revisions will be provided to the Board for review ahead of next month's meeting.

Performance Measures

ASA ordinance changes will require updates to ECSO performance measures as related to ProQA benchmarks. The revised performance measures will be provided to the Board for review ahead of next month's meeting.

Project Management

ECSO still discussing options for project management of the radio infrastructure project. Documents will be provided to the Board ahead of next month's meeting with time for review and questions.

OLD BUSINESS

Radio Infrastructure

The final contract has been agreed upon with Motorola. Most ECSO user agencies have been involved in overview meetings, as well as other county agencies with potential future involvement.

**MOTION: Tighe O'Meara moved to authorize the ECSO Director to sign the Motorola radio project agreement. Scott Clauson seconded.
The motion passed by unanimous roll call.**

Chair Nate Sickler emphasized that ECSO and the Board will need to be diligent as the radio project moves forward to ensure that user agency needs are met while also keeping the project responsibly within budget.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:53 pm. The next CEO Board meeting will be on Tuesday, December 1, 2021 (a week earlier than usual to make attendance easier.)

Respectfully submitted - Jeff McCamish, Recording Secretary