

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
BOARD OF DIRECTORS
MEETING MINUTES**

**November 19, 2019
ECSCO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	Scott Clauson	Lake Creek Rural FPD	Tony Paxton
City of Ashland	Tighe O’Meara	Medford Fire Dept	Brian Fish
City of Eagle Point	Darin May		

Other attendees

ECSCO: Margie Moulin, Kevin Harris, Jody Hathaway, Jeff McCamish

Chair: Nate Sickler **Call to Order:** 3:01 pm Roll call, quorum confirmed

Tony Paxton moved to approve the October 2019 minutes. Motion passed.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packets for September and October 2019.

MOTION: Tighe O’Meara moved to approve the financial packets for September and October 2019. Brian Fish seconded. The motion passed by unanimous roll call. Total expenditures of approved packets: \$747,712.72

FY 2018-2019 Financial Audit

Richard Brewster CPA presented his financial audit report.

MOTION: Brian Fish moved to approve the FY 2018-2019 Financial Audit as presented. Scott Clauson seconded. The motion passed unanimously.

OLD BUSINESS

Radio Infrastructure Bond

- Request for Proposal was posted on Nov 18. Mandatory Pre-bid meeting is December 17. Due date is March 18, 2020. A seven-member panel is being formed to evaluate the bids.
- Question raised: since this will be a multi-year build-out, what should user agencies do if they need to replace radios in the meantime? To help users plan and budget, Margie Moulin will get a detailed build-out timeline once the vendor is selected. Appropriate allocation of quantities of new radios will also need to be clarified for user agencies.
- Margie Moulin is researching appropriate charges for Mercy Flights and other non-user agencies who wish to start using the new radio infrastructure.
- Legal agreements are being drafted to clarify that Jackson County would retain ownership of new radios until bond is paid off; but user agencies taking possession of the new radios would be responsible for replacement and maintenance.

NEW BUSINESS

Parole and Probation

Parole and Probation would like to be added as a subscriber agency on the ECSO radio system in order to call for help if needed and to communicate with field users. Margie Moulin recommended starting them as a Tier 1 User and then review workload created after a year.

MOTION: Tighe O'Meara moved to authorize Director Moulin to pursue bringing on Parole and Probation as a Tier 1 User pursuant to training their officers. Darin May seconded. The motion passed unanimously.

Agency Radio Infrastructure Ownership

Future discussion topic as new radio system moves forward: some agencies may wish to relinquish ownership of current radio infrastructure to ECSO; however, that would come with additional costs (maintenance, etc.) that would need to be considered.

Retirement Insurance

Attorney is reviewing decisions in recent relevant case regarding ECSO management retirement insurance; will bring recommendations to a future meeting.

OTHER BUSINESS

Anniversary

Margie Moulin congratulated ECSO HR/Finance Manager Jody Hathaway on 20-Year service anniversary.

CAD-to-CAD Interface

Chief Robert Horton reported that the Rogue Valley Fire Chief's Association is exploring a third-party product for interfacing CAD systems with 911 centers in Josephine, Jackson, and Klamath counties, plus OSP, ODF and Mercy Flights. Stacey Belt is looking into whether a request could be included in the upcoming Homeland Security Grant proposal. Chief Horton suggested the topic for Law agency meetings and moving forward with support if the Public Safety community as a whole agreed.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:57 pm. The next CEO Board meeting will be January, November 14, 2019 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted - Jeff McCamish, Recording Secretary