

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
INTERGOVERNMENTAL COUNCIL  
BUDGET MEETING MINUTES**

**March 11, 2015, 3:30 p.m.  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Sue Watkins	Fire District #3	Dan Petersen
City of Ashland	Warren Hensman	Fire District #4	<i>absent</i>
City of Butte Falls	<i>absent</i>	Fire District #5	Darin Welburn
City of Central Point	<i>absent</i>	Evans Valley FD #6	Larry Tuttle
City of Eagle Point	Vern Thompson	Applegate FD #9	<i>absent</i>
City of Jacksonville	Jim Lewis	Greensprings FD	<i>absent</i>
City of Medford	Randy Sparacino	Lake Creek RFD	Tony Paxton
City of Phoenix	Derek Bowker	Medford RFPD	Justin Bates
City of Rogue River	Mark Reagles	Prospect RFPD	<i>absent</i>
City of Talent	Mike Moran	Rogue River RFPD	James Price
S. Oregon University	Randy Schoen		

**Others Present**

Agencies: Tim George (City of Medford), Robert Catherwood (City of Rogue River)  
Fred Creek (SOU)

Legal Counsel: Martial Henault

ECSO Staff: Margie Moulin, Jody Hathaway, Johnna Pellam, Kevin Harris, Sarah Leonard  
Craig Williams, Joe Crawford, Jeff Palmer, Jeff McCamish

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**Chair:** Randy Sparacino      **Call to Order:** 3:30 p.m.      Roll call taken, quorum confirmed

Jim Lewis moved to approve the minutes from the February 11, 2015 IGC Budget Meeting. Chair called for corrections and hearing none declared the minutes approved.

Margie Moulin presented the user fee revision requested in the previous meeting: a flat 4.9% increase to each agency's fee without applying the formula.

Chair requested comments from the public and noted there were none.

**MOTION: Tony Paxton moved to recommend the user fee revision to the CEO Board. The motion passed by unanimous roll call.**

Margie Moulin requested the committee meet in November (once the new assessed value increase is available) to determine if the budget would continue to be calculated the same way. She also requested that the committee find a budget calculation method that is acceptable for all agencies and then commit to it for several years to allow ECSO to plan in advance.

Sue Watkins asked what impact the revised calculation method would have on ECSO. Jody Hathaway explained it meant removing \$147,000 from next year's budget, which would be made up by sacrificing some capital items that were planned for the current fiscal year in order to increase next year's beginning fund balance.

Warren Hensman noted that 4.9% seemed high and requested the committee consider starting at 2.0% in the future. Margie Moulin noted that overall the ECSO budget only increased by 1.46% and that it was the IGC and CEO Board's decision to tie user fees to the overall increase

in county assessed value. She suggested that future calculations could be based on the individual value changes for each agency instead of the flat rate.

Tim George asked for clarification of whether the planned new employee position would still be in the budget after the revenue reduction. Jody Hathaway confirmed that it would.

Dan Petersen noted that the committee had only approved the user rates and needed to see the altered budget in order to forward it to the CEO Board for approval. Jody Hathaway and Margie Moulin explained that the budget as presented the previous month would remain largely the same, since the major change would be to the beginning fund balance, although some minor line items might need to be adjusted.

The committee clarified that they were not forwarding the budget to the CEO Board yet and would need another meeting to review the revised budget.

The next IGC budget meeting is scheduled for Wednesday, March 18 at 2:00 p.m. at ECSO.

The meeting adjourned at 3:45 p.m.

Respectfully submitted,  
Jeff McCamish - Recording Secretary