

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
INTERGOVERNMENTAL COUNCIL  
MEETING MINUTES**

**October 11, 2018, 3:00 p.m.  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Tim Snaith	Fire District #3	Mike Hussey
City of Ashland	Tighe O’Meara	Fire District #4	<i>absent</i>
City of Butte Falls	<i>absent</i>	Fire District #5	<i>absent</i>
City of Central Point	<i>absent</i>	Evans Valley FD #6	<i>absent</i>
City of Eagle Point	Darin May	Applegate FD #9	Chris Wolfard
City of Jacksonville	Jim Lewis	Greensprings FD	<i>absent</i>
City of Medford	Brett Johnson	Lake Creek RFPD	Tony Paxton
City of Phoenix	Derek Bowker	Medford RFPD	Brian Fish
City of Rogue River	Mark Reagles, Wayne Stuart	Prospect RFPD	<i>absent</i>
City of Talent	<i>absent</i>	Rogue River RFPD	<i>absent</i>
S. Oregon University	<i>absent</i>		

**Others Present**

ECSO Staff: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Pellam  
Jeff Palmer, Joe Crawford, Jeff McCamish

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**Chair:** Derek Bowker      **Call to Order:** 3:00 p.m.      Roll call taken, quorum confirmed

Tighe O’Meara moved to let stand as read the minutes of the March 2018 meeting. No objections.

**Director’s Report**

**New IT Hire**

The Technology Services Technician position has been filled to assist with MDC support and other IT functions at ECSO; scheduled to begin early November.

**Revised Position Support**

State 911 Program is changing how many phone positions at each 911 center will be supported; under new methodology, ECSO would lose three positions (referring to financial support of physical workstations, not loss of personnel). OEM and 911 administrators throughout the state are discussing the issue. Director Moulin is seeking further information on the specific changes to determine the possibility and cost of keeping positions operable.

**PERFORMANCE REPORT**

Overall drop noted in number of 911 calls, which is consistent with statewide trend in other 911 centers and with some local agency statistics (lower crime rate, etc.) Johnna Pellam will run reports to see if reduction in 911 calls can be attributed to certain categories of incidents.

## OLD BUSINESS

### **IGA & Bylaws**

Project to merge IGA and Bylaws into single document is complete. Reminder that the Intergovernmental Council will meet a minimum of 3 times per year, spread throughout the year.

## NEW BUSINESS

### **Board Policies**

Reviewed changes in final drafts of Board Policies, to be taken to the Board of Directors for signing (with changes brought up in the meeting as noted below).

- **Policy 1**  
**MOTION: Tighe O’Meara moved to have the Board Policy section on Term Limits state that the at-large agency representatives will be limited to 2 two-year terms and then not serve for a minimum of 2 years. The motion passed by unanimous roll call.**
- **Policy 3**  
Merge 3.5.2 and 3.5.5, removing the last sentence in 3.5.2.  
Fix missing numbering  
Review 3.3.8 re: passing or acting on recommendations as relates to Council or Board
- **Policy 4**  
3.1.4: include Strategic Plan in orientation documents

### **Election of Chair and Vice-Chair for Intergovernmental Council**

Chair: Tighe O’Meara nominated Derek Bowker

Vice-Chair: Darin May nominated Mike Hussey

Both nominations were approved by unanimous vote.

**BY ROLL-CALL, DEREK BOWKER WAS ELECTED AS IGC CHAIR AND MIKE HUSSEY WAS ELECTED AS IGC VICE-CHAIR.**

## ADJOURNMENT

There being no other business or public comment, Chair adjourned the meeting at 3:33 p.m. The next Intergovernmental Council meeting will be held January 9, 2018 at 3:00 pm in the ECC Room at 400 Pech Road, Central Point, Oregon unless otherwise announced.

Respectfully submitted,  
Jeff McCamish - Recording Secretary