

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
INTERGOVERNMENTAL COUNCIL  
MEETING MINUTES**

**November 2, 2016, 3:00 p.m.  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Corey Falls	Fire District #3	Dan Petersen
City of Ashland	Tighe O'Meara	Fire District #4	<i>absent</i>
City of Butte Falls	Jana Goodman and Linda Spencer	Fire District #5	Vince Lockett and Cary Halligan
City of Central Point	Chadd Griffin	Evans Valley FD #6	<i>absent</i>
City of Eagle Point	Vern Thompson	Applegate FD #9	<i>absent</i>
City of Jacksonville	Jim Lewis	Greensprings FD	<i>absent</i>
City of Medford	Brett Johnson	Lake Creek RFPD	<i>absent</i>
City of Phoenix	Derek Bowker	Medford RFPD	<i>absent</i>
City of Rogue River	<i>absent</i>	Prospect RFPD	<i>absent</i>
City of Talent	<i>absent</i>	Rogue River RFPD	<i>absent</i>
S. Oregon University	<i>absent</i>		

**Others Present**

ECSO Staff: Margie Moulin, Jody Hathaway, Johnna Pellam, Kevin Harris  
Sarah Leonard, Joe Crawford, Jeanette Giossi, Jeff McCamish  
Auditor: Rick Brewster  
Legal Counsel: Martial Henault

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**Chair:** Brett Johnson      **Call to Order:** 3:00 p.m.      Roll call taken, quorum confirmed

Derek Bowker moved to let stand as read the minutes of the July 13th meeting. No objections.

**FY 2015-2016 Audit Presentation**

Richard Brewster CPA presented the audit report.

**FINANCIAL REPORT**

Jody Hathaway reviewed the financial packets from September and October 2016.

**MOTION:** Derek Bowker moved to approve the September and October 2016 financial packets. The motion passed by unanimous roll call.

**Total expenditures of approved September packet: \$461, 251.12**

**Total expenditures of approved October packet: \$1,270,788.83\***

*\* Includes \$645,000 transfer to State Pool*

## DIRECTOR'S REPORT

### **Awards**

- Two ECSO employees traveled to Bend to accept APCO state-wide awards: Sarah Leonard (Supervisor of the Year) and Andrea Williams (Telecommunicator of the Year)
- Jody Hathaway won the Distinguished Budget Presentation award from the Government Finance Officer's Association.

### **Text to 911**

Klamath and Josephine counties will be combining with Jackson county's project to implement the third-party texting solution, planned for Q1 2017.

### **PulsePoint**

The PulsePoint application allows citizens trained in CPR to be notified of nearby relevant events in public spaces. Payment for the system will be handled through the ECSO budget; however, it will have zero impact on the budget. The fire agencies will pay for the system, with assistance from local hospitals, and using grant money for tracking and photographing AED locations. The app will run in the background of ECSO's system, with no operational impact.

## OLD BUSINESS

### **RFP Update**

- Radio Infrastructure Engineering RFP: The proposal from Federal Engineering was chosen by the RFP committee; the final contract is going to the CEO Board for approval.
- Special Districts/Radio Bond Study RFP: After no response to the first RFP, an informal RFP was released, to which 4 responses have been submitted.

## NEW BUSINESS

### **IGA and Bylaws**

Margie Moulin presented the initial proposed redesign, intended to eliminate redundancies, streamline organizational structure and clarify outdated language.

**MOTION: Core Falls moved to approve the conceptually the revised IGA structure as presented. The motion passed by unanimous vote.**

### **New Council Representatives**

Introduced Linda Spencer to replace Jana Goodman for the City of Butte Falls and Cary Halligan to serve as secondary representative for Fire District #5.

## ADJOURNMENT

There being no other business or public comment, Chair adjourned the meeting at 3:37 p.m. The next Intergovernmental Council meeting will be held on January 18, 2016 at 3:00 p.m. in the ECC Room at 400 Pech Road, Central Point, Oregon unless otherwise notified.

Respectfully submitted,  
Jeff McCamish - Recording Secretary