

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
INTERGOVERNMENTAL COUNCIL  
MEETING MINUTES**

**November 18, 2015, 3:30 p.m.  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

|                       |                   |                    |               |
|-----------------------|-------------------|--------------------|---------------|
| Jackson County        | <i>absent</i>     | Fire District #3   | Dan Petersen  |
| City of Ashland       | <i>absent</i>     | Fire District #4   | <i>absent</i> |
| City of Butte Falls   | <i>absent</i>     | Fire District #5   | <i>absent</i> |
| City of Central Point | <i>absent</i>     | Evans Valley FD #6 | Larry Tuttle  |
| City of Eagle Point   | <i>absent</i>     | Applegate FD #9    | Chris Wolfard |
| City of Jacksonville  | Jim Lewis         | Greensprings FD    | <i>absent</i> |
| City of Medford       | Randy Sparacino   | Lake Creek RFPD    | <i>absent</i> |
| City of Phoenix       | Derek Bowker      | Medford RFPD       | <i>absent</i> |
| City of Rogue River   | Robert Catherwood | Prospect RFPD      | <i>absent</i> |
| City of Talent        | <i>absent</i>     | Rogue River RFPD   | <i>absent</i> |
| S. Oregon University  | <i>absent</i>     |                    |               |

**Others Present**

ECSO Staff: Margie Moulin, Jody Hathaway, Johnna Pellam, Kevin Harris, Jeff McCamish  
Legal Counsel: Martial Henault

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**Chair:** Randy Sparacino    **Call to Order:** 3:30 p.m.    Roll call taken, quorum confirmed

Chair moved to let stand as read the minutes of the July 8th meeting. No objections.

**FINANCIAL REPORT**

Jody Hathaway reviewed the financial packets from October and September 2015.

**MOTION:** Chris Wolfard moved to approve the September and October 2015 financial packets. The motion passed by unanimous roll call.

**Total expenditures of approved packets: \$1,525,747.48.**

**OLD BUSINESS**

**Radio Task Force Update**

- The CEO Board accepted the task force's report and its recommendations.
- ECSO did not receive the SEIC interoperability grant; the task force will look into other grant opportunities.
- RVTD is seeking to partner with public safety, which was one of the parameters of the grant they received. They are seeking to house their switch in a more secure facility and perhaps could share other elements of their infrastructure.

## **9-1-1 Tax Update**

The state has been collecting tax on pre-paid wireless phones since January but those extra funds are taking time to work through the system and reach ECSO. The method of tax collection is temporarily by carrier remittance but will be moving to point-of-sale. It is currently unknown exactly how much more ECSO can rely on receiving annually.

## **Strategic Planning**

ECSO has consolidated the information gained from recent strategic planning meetings and will present a draft plan to the CEO Board in December, after which it will be sent to IGC members so they can review it prior to the presentation at the January IGC meeting.

## **NEW BUSINESS**

### **Budget Calculation**

If the council intends to revisit the method of calculating user fees, ECSO would like to have that discussion before work is done on budget preparation and include the budget goals determined from the recent strategic planning meetings. The council agreed on a special meeting in December for that purpose. Margie Moulin will arrange a meeting date that works for the most council members.

### **Tours**

ECSO will gladly give tours to any user agency's city council members as it increases understanding both ways.

### **Next Generation 9-1-1**

Ongoing discussion about the changes coming within the next several years regarding text messaging, video, etc.

### **Performance Measure Report**

Johnna Pellam reviewed ECSO activity statistics and whether they meet the current performance measures. The council suggested that for next time a comparison of quarters with past years would be useful to identify trends.

### **January Meeting**

Both the IGC Chair and Vice-Chair will be out of town on January 13<sup>th</sup>, so the meeting will be moved to the following Wednesday, January 20<sup>th</sup>.

## **ADJOURNMENT**

There being no other business or public comment, Chair adjourned the meeting at 4:08 p.m. The next Intergovernmental Council meeting will be held on January 20<sup>th</sup>, 2015 at 3:30 p.m. in the ECC Room at 400 Pech Road, Central Point, Oregon unless otherwise notified.

Respectfully submitted,  
Jeff McCamish - Recording Secretary