

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
INTERGOVERNMENTAL COUNCIL  
MEETING MINUTES**

**April 17, 2013, 3:30 p.m.  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Monte Holloway	Fire District #3	Dan Petersen
City of Ashland	<i>absent</i>	Ashland Fire	<i>absent</i>
City of Butte Falls	Jana Goodman	Fire District #4	<i>absent</i>
City of Central Point	Kris Alison, Bobbie Pomeroy	Fire District #5	<i>absent</i>
City of Eagle Point	Vern Thompson	Evans Valley FD #6	Larry Tuttle
City of Jacksonville	Jim Lewis	Applegate FD #9	<i>absent</i>
City of Medford	Randy Sparacino	Greensprings FD	<i>absent</i>
City of Phoenix	Derek Bowker	Lake Creek RFPD	Tony Paxton
City of Rogue River	Mark Reagles	Medford RFPD	Gordon Sletmoe
City of Talent	Mike Moran, Jennifer Snook	Prospect RFPD	<i>absent</i>
S. Oregon University	<i>absent</i>	Rogue River RFPD	Mark Reagles

**Others Present**

Legal Counsel: *absent*  
ECSO Staff: Margie Moulin, Jody Hathaway, Johnna Hamilton  
Sarah Leonard, Joe Crawford, Jeff McCamish

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**Chair:** Randy Sparacino      **Call to Order:** 3:33 p.m.      Roll call taken, quorum confirmed

**DAN PETERSEN MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 13, 2013 IGC MEETING AND THE FEBRUARY 13,2013 BUDGET COMMITTEE MEETING. THE MOTION PASSED UNANIMOUSLY.**

**FINANCIAL REPORT**

Jody Hathaway reviewed the financial packets for February 2013.

**JIM LEWIS MOVED TO APPROVE THE FEBRUARY 2013 FINANCIAL PACKETS. THE MOTION PASSED UNANIMOUSLY. TOTAL EXPENDITURES OF APPROVED FINANCIAL PACKET: \$856040.02**

**DIRECTOR'S REPORT**

- Staffing: Three new-hires have been given offers (contingent on passing background check) to begin training May 1<sup>st</sup>. Anticipating nine months before any will be ready for release.
- Legislation update: Letters of support for HB 3317-A, regarding 9-1-1 taxes, were sent to members of Ways and Means Committee. This is the preferred version of the bill because it does not use point-of-sale to collect tax on pre-paid phones. Margie Moulin encouraged user agencies and/or councils to copy it or write their own letters to contacts they may have on the committee, or send the letters to her and she will forward them.

**OLD BUSINESS**

**Union Negotiations**

- ECSO dispatchers have filed with the Labor Relations Board to form an employee's association in place of Teamsters representation. Current contract negotiations are on hold until employees vote on the issue.

## NEW BUSINESS

### **Fire Station Alerting System**

- Gordon Sletmoe reviewed the history and current state of the Fire Station Alerting System. The grant was regional, which raises the question of who owns the hardware for purposes of future costs after the one-year warranty expires (maintenance, component replacement, call-outs). Suggested that ECSO take over costs for all of it. Equipment would then belong to the system, rather than a user agency. Day Wireless maintenance could be folded into their existing service to ECSO and would likely cost less than Motorola maintenance. (approx. \$3,000-\$4,000 for Day Wireless.)
- Some equipment is located at ECSO, some on Roxy Ann Peak and Mt. Baldy. Medford Fire currently leases space on Mt. Baldy for approx. \$250/month. That equipment primarily benefits south county and it doesn't make sense for Medford to continue covering that expense.
- Members agreed that this is discussion only for now. Address at next budgetary cycle.

### **ACD (Automatic Call Distribution)**

- ACD is a system for placing incoming calls into a queue for more efficient processing. State paid for installation at ECSO. Go-live will be June 6<sup>th</sup> (trying to avoid introducing ACD at the same time as station alerting. If ACD is delayed, will likely postpone it until after fire season instead). Encourage user personnel to only call in on dedicated user backline numbers to avoid getting put into the public queue.

### **Backup Center**

- ECSO's old backup center is at fire station #6. Staff is in the process of moving to the new backup center in the new Sheriff's Office building. Servers there will be synched with ECSO. Working with phone companies on phone forwarding.
- Question raised of whether the microwave data system at station 6 that was paid for by grant should be (or is allowed to be) diverted to JCSO. Margie Moulin will consult with Corey Nelson.

### **Council At-Large Nominations for CEO Board**

Randy Sparacino nominated the current At-Large Agencies for continued representation on the CEO Board. No further nominations were voiced.

### **TALENT POLICE DEPARTMENT AND APPLGATE FIRE DISTRICT #9 WERE ELECTED BY UNANIMOUS ROLL-CALL TO CONTINUE AS THE AT-LARGE LAW AND AT-LARGE FIRE AGENCIES ON THE CEO BOARD.**

Talent Chief Mike Moran introduced Sgt. Jennifer Snook as his back-up representative.

### **Council Nominations for Chair and Vice Chair**

Mike Moran nominated the current Chair and Vice Chair to continue. No further nominations were voiced.

### **RANDY SPARACINO AND DEREK BOWKER WERE ELECTED BY UNANIMOUS ROLL-CALL TO CONTINUE AS CHAIR AND VICE CHAIR OF THE IGC.**

## **OLD BUSINESS**

### **Rate Calculation**

- Margie Moulin handed out a summary and example of ECSO's formula for calculating user agency fees. Users are welcome to share it with their own council members or to help educate others with questions. Some people still believe rates to be based on agency call volume, rather than the current method using population and assessed valuation.

## **ADJOURNMENT**

There being no other business or public comment, Chair adjourned the meeting at 4:04 p.m. The next Intergovernmental Council meeting will be held on July 10, 2013 at 3:30 p.m. in the ECC Room at 400 Pech Road, Central Point, OR unless otherwise notified.

Respectfully submitted,  
Jeff McCamish - Recording Secretary

## **MOTIONS**

Motion to Approve February 13, 2013 Minutes	Passed
Motion to Approve February 2013 Financial Packets	Passed

## **ELECTIONS**

CEO Board At-Large Law Agency: Talent Police Department  
CEO Board At-Large Fire Agency: Applegate Fire District #9  
Intergovernmental Council Chair: Randy Sparacino  
Intergovernmental Council Vice-Chair: Derek Bowker