

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

June 12, 2018
EC SO – 400 Pech Road, Central Point, OR

AGENCY REPRESENTATIVES

| | | | |
|---------------------|-----------------|----------------------|---------------|
| Jackson County | Nate Sickler | Fire District #3 | <i>absent</i> |
| Medford Police Dept | Randy Sparacino | Lake Creek Rural FPD | Tony Paxton |
| City of Ashland | Tighe O’Meara | Medford Fire Dept | Brian Fish |
| City of Eagle Point | Darin May | | |

Other attendees

EC SO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Pellam, Sarah Leonard, Jeff McCamish

Chair: Brian Fish **Call to Order:** 3:02 pm Roll call taken, quorum confirmed

Tony Paxton moved to approve as read the minutes from the 04/24/18 meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packets for April and May 2018.

MOTION: **Tighe O’Meara moved to approve the financial packets for April and May 2018. The motion passed by unanimous roll call.**
Total expenditures of approved packet: \$2,119,790.00

DIRECTOR’S REPORT

Staffing Levels Review

EC SO analyzing dispatch workload by the hour to ensure adequate summer staffing levels and whether adjustments are needed for overall staffing levels.

Information Technology Position

EC SO interviewing to fill additional IT support position approved in 2018-2019 budget.

Medford Council Presentation

EC SO on agenda to present at upcoming Medford council workshop session.

Next Agenda: Special/service district and radio infrastructure bond, based on Medford council input

OLD BUSINESS

New User Agreement

New IGA will not take effect until majority of original agency signers have signed.

NEW BUSINESS

Resolutions

MOTION: Randy Sparacino moved to adopt Resolution No. 2017-2018-05: In the Matter of Transferring from the 911 Fund to the Equipment Replacement Fund.
The motion passed by unanimous roll call.

MOTION: Tony Paxton moved to adopt Resolution No. 2017-2018-06: In the Matter of Transferring from the Contingency Line Item to Contingency Fund.
The motion passed by unanimous roll call.

MOTION: Nate Sickler moved to adopt Resolution No. 2017-2018-07: In the Matter of Transferring from the General Fund to the Equipment Replacement Fund.
The motion passed by unanimous roll call.

Board Policies

Margie Moulin presented the draft of policies for the Board of Directors established in new IGA.

Election of Chair and Vice Chair

Randy Sparacino nominated Nate Sickler for the position of CEO Board Chair.

NATE SICKLER WAS ELECTED TO THE POSITION OF CEO BOARD CHAIR BY UNANIMOUS ROLL CALL.

Brian Fish nominated Robert Horton in absentia for the position of CEO Board Vice-Chair.

ROBERT HORTON WAS ELECTED, PENDING ACCEPTANCE, TO THE POSITION OF CEO BOARD VICE-CHAIR BY UNANIMOUS ROLL CALL.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:49 p.m. The next CEO Board meeting will be Tuesday, July 10, 2018 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted - Jeff McCamish, Recording Secretary