

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**November 7, 2017
ECSCO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	<i>absent</i>	Fire District #3	Robert Horton
Medford Police Dept	<i>absent</i>	Lake Creek Rural FPD	Tony Paxton
City of Ashland	Tighe O'Meara	Medford Fire Dept	Brian Fish
City of Eagle Point	<i>absent</i>		

Other attendees

ECSCO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Hamilton, Jeff Palmer, Jeff McCamish

Chair: Brian Fish **Call to Order:** 3:00 pm Roll call taken, quorum confirmed

Chair moved to approve as read the minutes from the 10/10/17 meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packet for October 2017.

MOTION: **Tony Paxton moved to approve the October 2017 financial packet as presented. The motion passed by unanimous roll call.**

**Total expenditures of approved packet: \$1,755,875.65
(actually \$520,875 after transfer to state pool)**

DIRECTOR'S REPORT

GeoFile Reimbursement

The State of Oregon reimburses ECSCO for work done by the GeoFile coordinator. The amount received is changing to a flat rate, which will result in increased funds that could be applied to a future IT hire.

OLD BUSINESS

Leave Donation Policy

MOTION: **Tighe O'Meara moved to approve ECSCO Personnel Policy 138: Leave Donation, as amended to remove all references to comp time.
The motion passed by unanimous roll call.**

APCO (Association of Public-Safety Communications Officials)

Director Moulin has submitted paperwork to run for the APCO Executive Committee; will not know further until after closing date of January 15, 2018.

IGA & Bylaws Revision

Intergovernmental Council Members will take changes in the new version to their respective city councils and then discuss and potentially adopt the new version in the first IGC meeting of 2018.

Some items specific to the CEO Board:

- Since the CEO Board quorum is only 4 of 7, new language in the IGA specifies that a passing vote be majority of the total Board members, not just majority of those present.
- Attorney recommended considering a formal Secretary/Treasurer position on the CEO Board.

Radio System Financing

Director Moulin requested direction on pursuing means of paying for the full radio system upgrade prior to RFP being sent out. In addition, City of Ashland and Applegate Fire District have expressed willingness to share the cost of applying for a Homeland Security grant to specifically address their radio trouble spots (within the parameters of the larger design document.)

ACTION> ECSO will determine the cost of a grant writer for discussion at next CEO Board meeting

ACTION> Invite County Administrator Jordan and Commissioner Strosser to a future CEO Board meeting to discuss funding options for the county-wide system

County Tax Value Increase

The previously approved user fee determination is based on annual change in tax rate. The upcoming increase (over 7%) for some larger agencies would be larger than that allocated in their biennial budget.

AGENDA ITEM> Revisit user fee rate structure that would give financial stability to ECSO while also giving ample warning to user agencies of fee increases (such as 18-month warning for agencies on 2-year budgets) and/or cap the annual increase

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:00 p.m. The next CEO Board meeting will be Tuesday, January 9, 2017 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted - Jeff McCamish, Recording Secretary