

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
CHIEF EXECUTIVE OFFICERS BOARD  
MEETING MINUTES**

September 12, 2017  
ECSCO – 400 Pech Road, Central Point, OR

**AGENCY REPRESENTATIVES**

Jackson County	Nate Sickler	Fire District #3	Robert Horton
Medford Police Dept	Randy Sparacino	Lake Creek Rural FPD	Tony Paxton
City of Ashland	Tighe O'Meara	Medford Fire Dept	<i>absent</i>
City of Eagle Point	Vern Thompson		

**Other attendees**

ECSCO: Margie Moulin, Jody Hathaway, Kevin Harris, Jeff McCamish

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**Chair:** Tighe O'Meara      **Call to Order:** 3:06 pm      Roll call taken, quorum confirmed  
Randy Sparacino moved to approve as read the minutes from the 8/08/17 meeting; no objections.

**FINANCIAL REPORT**

Jody Hathaway reviewed the financial packet for August 2017.

**MOTION:**      **Randy Sparacino moved to approve the August 2017 financial packet as presented. The motion passed by unanimous roll call.**

**Total expenditures of approved packet: \$729,678.97**

**DIRECTOR'S REPORT**

**IGA/Bylaws**

Revised versions are with attorney for review.

**ECSCO Overview Presentations**

Director Moulin has scheduled Fire District 3, Lake Creek and Phoenix; hopes to eventually schedule for councils of all user agencies.

**MSAG Reimbursement**

State of Oregon reimburses ECSCO for mapping work; increasing to \$15,000 per quarter starting in October. Director Moulin will be bringing a proposal to CEO Board to use the unbudgeted money for an additional person (either part-time hire or contracted) to relieve workload on IT Manager, who is currently ECSCO's sole IT support.

**OLD BUSINESS**

**Radio Design Study Update**

Phase 3A has formally started (develop technical specs and RFP for the design)

**Leave Donation Policy**

Draft is with attorney; will be a management-run Policy, not Union contract item, but was created with Union input. Only Vacation leave can be donated (not sick or comp time) and will go into a leave bank, which uses dollar value of hours donated and taken based on wage of individual employee.

**NEW BUSINESS**

New Policy created at request of Special Districts of Oregon

**MOTION:**     **Randy Sparacino moved to approve ECSO Policy 137: Safety and Health Program.**  
                  **The motion passed unanimously.**

**ADJOURNMENT**

Having no further business, and hearing no public comment, the meeting adjourned at 3:20 p.m. The next CEO Board meeting will be Tuesday, October 10, 2017 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted - Jeff McCamish, Recording Secretary