

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**February 14, 2017
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	<i>absent</i>	Fire District #3	Mike Hussey
Medford Police Dept	Randy Sparacino	Fire District #5	<i>absent</i>
City of Ashland	Tighe O’Meara	Medford Fire Dept	Brian Fish
City of Eagle Point	Vern Thompson		

Other attendees

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Sarah Leonard, Jeff Palmer, Jeff McCamish

Chair: O’Meara / Fish* **Call to Order:** 3:00 pm Roll call taken, quorum confirmed

**Tighe O’Mera chaired the meeting until Brian Fish’s arrival*

Randy Sparacino moved to approve as read the minutes from the 12/13/2016 meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packets for December 2016 and January 2017.

MOTION: **Randy Sparacino moved to approve the December 2016 and January 2017 financial packets as presented. The motion passed by unanimous roll call.**

Total expenditures of approved packets: \$1,036,551.39

OLD BUSINESS

Radio Design

March 16: End of Phase II. Federal Engineering will present an overview of their radio infrastructure design; followed by a technical review. After presentation, discuss moving to Phase III (RFP to find vendor to build the designed system)

IGA/Bylaws

Nearing completion of final draft; possibly for presentation at next IGC meeting.

Text to 911

Close to having a signed contract, after which notifications would go to FCC and telecomm carriers. ECSO dispatchers are using a simulator to familiarize themselves and formal training is being arranged. Go-live date in March, perhaps April.

Pulse Point

Project is now live; ECSO not observing any problems. AED location competition has revealed a higher number of AEDs in the county than estimated.

USFS Contract

ECSO will be tracking a small number of USFS personnel (1-5), during their after-hours in-field work in Josephine and Curry counties. USFS will pay for any connectivity issues.

NEW BUSINESS

Supplemental Budget

ECSCO needs to create a revenue fund for the sole purpose of handling PulsePoint payments; it cannot be used for or commingled with anything else in the ECSCO budget.

**MOTION: Mike Hussey moved to approve the Supplemental Budget document as presented.
The motion passed by unanimous roll call.**

DPSST Grant

ECSCO Supervisor Jeanette Giossi has secured a \$15,000 grant from DPSST to set up the new ECSCO Public Education committee (tables and chairs for events at other venues, educational materials, etc.) A resolution to accept the grant money will be presented for approval at the next CEO Board meeting.

Board of Directors

Margie Moulin's position on the APCO Board of Directors is coming to the end of its two-year term. She asked for the CEO Board's permission to run for another two-years, which was granted with full support.

Bond / Special District

Per the recent RFP, a vendor has been determined for pooling public support of a bond for the radio infrastructure upgrade and/or formation of a special district. Margie Moulin is consulting with the county about coordinating with the timing of their bond for construction of a new jail.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:33 p.m. The next CEO Board meeting will be Tuesday, March 14, 2017 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted - Jeff McCamish, Recording Secretary