

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
CHIEF EXECUTIVE OFFICERS BOARD  
MEETING MINUTES**

**October 11, 2016  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Corey Falls	Fire District #3	Dan Petersen
Medford Police Dept	<i>absent</i>	Fire District #5	<i>absent</i>
City of Ashland	Tighe O'Meara	Medford Fire Dept	Brian Fish
City of Eagle Point	Vern Thompson		

**Other attendees**

Agencies: John Patterson (FD3)

ECSO: Margie Moulin, Kevin Harris, Johnna Pellam, Sarah Leonard, Jeff McCamish

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**Chair:** O'Meara/Fish\*      **Call to Order:** 3:00 pm      Roll call taken, quorum confirmed

*\* Tighe O'Meara chaired the meeting until Brian Fish's arrival during the first item of old business.*  
Dan Petersen moved to approve as read the minutes from the September 13<sup>th</sup> meeting; no objections.

**OLD BUSINESS**

**PulsePoint**

John Patterson gave a presentation on PulsePoint. Cost would be \$10,000 for sign up and then \$8,000 per year. Talks with local hospitals about financial support are going well; the hope is for a 5-year grant, after which those fire departments using the system would provide funds.

**MOTION: Tighe O'Meara moved to:**

- a) **adopt the discussed statement of work allowing ECSO to move forward in partnering with PulsePoint, and;**
- b) **authorizing ECSO to be a pass-through for the funding coming from other sources, providing that;**
- c) **ECSO does not incur any cost, and;**
- d) **a Memorandum of Understanding is made between ECSO and the fire user agencies that adopt PulsePoint, stating that those agencies will provide all future funding for ECSO's use of PulsePoint.**

**The motion passed by unanimous roll call.**

**Performance Report**

Johnna Pellam presented the September activity report.

**Radio Update**

Federal Engineering confirmed the contracted price will remain the same through December 2017 (including Phase 3). Legal counsel will review the contract and bring to the next meeting.

**Bond/Special Districts Polling Update**

Informal RFP sent to the four previously discussed agencies; moving forward with answering their questions.

**Text to 9-1-1 Update**

Klamath and Josephine counties have agreed to participate in a regional project to implement the system; they prefer ECSO function as the financial pass-through for the state reimbursement.

## **NEW BUSINESS**

### **Vacation Cash Out**

ECISO management is working with the Union to clarify contract language regarding employees who need to cash out vacation time that has accumulated over two years' worth (in some cases due to amount that was carried over during consolidation, or when staffing issues don't allow an employee to take unsecured vacation time.)

### **Ethics Policy**

To qualify for a Special Districts discount, an Ethics Policy for the CEO Board needs to be adopted by the end of the month.

**MOTION: Tighe O'Meara moved to adopt the Ethics Policy.**

**The motion passed by unanimous voice vote.**

### **CEO Board Vacancy**

Margie will ask District 5 Chief if they want their agency to continue with their position on the CEO Board.

## **ADJOURNMENT**

Having no further business, and hearing no public comment, the meeting adjourned at 4:17 p.m. The next CEO Board meeting will be Tuesday, November 8, 2016 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon.

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Respectfully submitted - Jeff McCamish, Recording Secretary