

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**September 13, 2016
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Corey Falls	Fire District #3	Dan Petersen
Medford Police Dept	Scott Clauson	Fire District #5	Darin Welburn
City of Ashland	Tighe O'Meara	Medford Fire Dept	Brian Fish
City of Eagle Point	<i>absent</i>		

Other attendees

Legal Counsel: Martial Henault

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Pellam, Jeff McCamish

Chair: Brian Fish **Call to Order:** 3:00 pm Roll call taken, quorum confirmed

Chair moved to approve as read the minutes from the August 3rd meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed Payroll and Accounts Payable for August 2016.

MOTION: Tighe O'Meara moved to approve the financial packet for August 2016. The motion passed by unanimous roll call.

Total expenditures of approved packet: \$1,266,789.48

PERFORMANCE REPORT

Johnna Pellam presented the summer activity report.

ACTION > Per board's request, the next report will include stats to determine if nuisance calls have gone up since marijuana was legalized. Similar stats will be included for violent crime rate (priority 1); priority calls for fire and law to be broken out separately.

OLD BUSINESS

Radio Infrastructure RFP

The RFP panel selected Federal Engineering, who bid \$119,252 for the 3 phases. This year's ECSO budget only included \$85,000 for this project. Phase 1 and 2 could be completed within this year's budget, leaving phase 3 for the following budget year, assuming the bid amount is viable through then.

MOTION: Dan Petersen moved to:

- a) accept the recommendation to award the contract to Federal Engineering for Phases 1 and 2 in the amount of \$71,299; and
- b) ask staff to negotiate how to process through Phase 3

The motion passed by unanimous roll call.

Bond/Special Districts Polling

Due to lack of response to the previous RFP, an informal RFP will be issued.

MOTION: Dan Petsersen moved that the RFP shall request the polling company to assess the temperature of passing both a Bond for radio infrastructure and/or a Special District.

The motion passed by unanimous roll call.

Text to 9-1-1

Beta process in Portland area has gone well and the system is now live in seven counties. State has approved 9-1-1 taxes to pay for remainder of Oregon to be able to receive texts through the 9-1-1 system; however, equipment is not yet in place. System being used is a third-party solution through PCs (only one option, in order to be compatible with other PSAPs in the state). Josephine and Klamath counties have agreed to participate as a regional project for similar implementation timelines (aiming for first quarter 2017). ECSO might need to be a pass-through to pay for all three counties, after which the state would reimburse. The CEO Board granted permission for the pass-through should it be necessary.

NEW BUSINESS

Pulse Point

Chief Petersen briefed the board on the Pulse Point system, which allows CPR-trained citizens to be dispatched to nearby cardiac events while EMS is enroute. As a county-wide system, it would best be implemented under ECSO to preserve public safety oversight; however, it would ideally have zero financial or operational burden on ECSO, being mainly funded through interested partners (such as hospitals) and increased user fees from Fire/EMS agencies. Questions of liability, off-duty responses and implementation will still need to be answered; however, at this time, Chief Petersen is only seeking general approval to continue talks with Pulse Point. The Board approved.

ECSO Staffing

Two employees resigned. One new candidate from previous interviews will start training (pending background investigation). One more will be hired from interviews in October. ECSO requests permission to overhire by one in case of future resignations or failed training.

MOTION: Dan Petsersen moved to approve overhiring as necessary to maintain consistent Full-Time Employees that have been approved, while staying within budget.

The motion passed by unanimous voice vote.

Legal Counsel Resignation

Martial Henault announced his resignation as general counsel effective 12/31/2016. The board agreed to a meeting for the purpose of re-evaluating the role of general counsel and/or the need for a suite of specialized legal services. The meeting will be attended by Henault, CEO Board Chair Brian Fish, Margie Moulin and Jody Hathaway. Recommendations will then be provided at a future CEO Board meeting.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:17 p.m. The next CEO Board meeting will be Tuesday, October 11, 2016 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon.

Respectfully submitted - Jeff McCamish, Recording Secretary