

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**July 13, 2016
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Tim Snaith	Fire District #3	Dan Petersen
Medford Police Dept	Randy Sparacino	Fire District #5	Darin Welburn
City of Ashland	Tighe O'Meara	Medford Fire Dept	<i>absent</i>
City of Eagle Point	Vern Thompson		

Other attendees

Legal Counsel: Martial Henault

ECSO: Margie Moulin, Jody Hathaway, Corey Nelson, Johnna Pellam, Kevin Harris,
Sarah Leonard, Jeanette Giossi, Joe Crawford, Jeff McCamish

Chair: Tighe O'Meara **Call to Order:** 3:30 pm Roll call taken, quorum confirmed

Randy Sparacino moved to approve as read the minutes from the June 13th meeting; no objections.

DIRECTOR'S REPORT

Two ECSO employees won state-level recognition from APCO: Sarah Leonard (Supervisor of the Year) and Andrea Williams (Telecommunicator of the Year).

ECSO will be complying with a public records request to release names and salary information of all staff to a government transparency group affiliated with www.openthebooks.com. Multiple 911 centers across the state have recently received the same request.

OLD BUSINESS

RFP Update

- Radio Infrastructure Engineering RFP: Five entities attended the pre-proposal meeting and are expected to submit proposals.
- Special Districts/Radio Bond Study RFP: The deadline for submissions has passed and none were received. Chief Sparacino recommended splitting the two studies into separate RFPs; however, Chief Petersen was reluctant to do so without further understanding the causes of the lack of submissions. Director Moulin was instructed to inquire with potentially interested agencies as to possible reasons why they passed on submitting.
 - Next Meeting Agenda Item: Results of Director Moulin's RFP research

NEW BUSINESS

Fireview

- Security and access has been tightened due to the program password being shared with people outside of user agencies for whom the information being posted wasn't intended.
- Each user agency will sign an agreement regarding security expectations (and releasing ECSO from liability) before being issued a master password (or perhaps a set number of usernames and passwords); after which it is the agency's responsibility to manage their employees' access.
- Passwords will not expire periodically (as is currently being done) unless the user agency requests it as part of their security. It may be possible to create two levels of security to make access by Chief-level personnel less restrictive than others. For outside of Jackson County, the Defense Board Chiefs should also have access
- Look into education regarding HIPPA issues, etc. to give employees a better understanding of the need to protect the information being posted in Fireview.

Lawview

- Law user agencies requested a similar system to Fireview for officers to see non-CJIS incident information. Corey can create a login process the same as MDCs (password plus token logins).
- Some agencies may be able to house their own version. APD IT will check with Corey.

Executive Sessions

Entered Executive Session under ORS 192.660(2)(d) at 12:27 pm and exited at 3:17 pm.

Break

Entered Executive Session under ORS 192.660(2)(i) at 4:24 pm and exited at 4:51 pm.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:53 p.m. The next CEO Board meeting will be Tuesday, July 26, 2016 at 2:00 p.m. (special meeting pending ratification of the union contract) in the ECC room at 400 Pech Road Central Point, Oregon.

Respectfully submitted - Jeff McCamish, Recording Secretary