

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**May 23, 2016
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Corey Falls	Fire District #3	Dan Petersen
Medford Police Dept	Randy Sparacino	Applegate Fire Dist #9	Chris Wolfard
City of Ashland	Tighe O'Meara	Medford Fire Dept	Brian Fish
City of Talent	Curtis Whipple		

Other attendees

Legal Counsel: Martial Henault

ECSO: Margie Moulin, Jody Hathaway, Johnna Pellam, Kevin Harris, Jeff McCamish

Chair: Randy Sparacino **Call to Order:** 12:01 pm Roll call taken, quorum confirmed

Tighe O'Meara moved to approve as read the minutes from the January 20th meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed Payroll and Accounts Payable for February, March and April 2016.

MOTION: Dan Petersen moved to approve the financial packets for February, March and April 2016. The motion passed by unanimous roll call.

Total expenditures of approved packet: \$2,167,719.33

Executive Sessions

Entered Executive Session under ORS 192.660(2)(f) at 12:09 pm and exited at 12:27 pm.

Entered Executive Session under ORS 192.660(2)(d) at 12:27 pm and exited at 12:31 pm.

DIRECTOR'S REPORT

SIEC Update: Margie Moulin is participating in the workgroup that is making the recommendation to the Governor on the Opt-In/Opt-Out for FirstNet.

RVTD Update: RVTD would still like to house their core at ECSO, since they need both a security hardened facility and to comply with their grant's requirement of forming public safety partnerships. Housing the core would be of no technology benefit to ECSO until more is known about the county's radio infrastructure upgrade path; however, housing it now would not be a burden. The Board agreed with Director Moulin that forming the partnership with RVTD would be worthy in itself.

Alert 911: Oregon DOJ reached a settlement with Alert911, including fines and reimbursement of Oregon customers who purchased the 911-dialing device, due to the company's false representation that they monitor the device's calls with an operator.

Special District Training: Special District workshop on June 14th will need to be 4 hours, 1000 to 1400 hrs. Margie will send revised meeting notice.

NEW BUSINESS

BUDGET PRESENTATION

Margie Moulin presented the ECSO budget for FY 2016-17 as approved and forwarded by the ECSO Intergovernmental Council

MOTION: Chris Wolfard moved to approve the budget General Fund as presented in the amount of \$6,742,652.00.

The motion passed by unanimous roll call.

The total adopted budget includes the General, Contingency, Equipment Replacement and 911 funds.

MOTION: Brian Fish moved to approve Resolution No. 2015-2016-06: Resolution Adopting the Budget for fiscal year 2016-2017 in the total of \$7,946,704.00.

The motion passed by unanimous roll call.

US MARSHALS

Margie Moulin will be meeting with representatives from the Portland US Marshal's Office regarding their becoming a contracted minimum user of ECSO, due to Marshals calling for services (e.g. confirm and locate warrants) when operating in our area independently. ECSO cannot use their ORI unless they are a user.

RESOLUTIONS

MOTION: Brian Fish moved to approve Resolution No. 2015-2016-03: In the Matter of Transferring from the I.T. Line (5328) to Capital Expenditures (5672).

The motion passed by unanimous roll call.

MOTION: Dan Petersen moved to approve Resolution No. 2015-2016-04: In the Matter of Transferring from the Contingency Line Item to Contingency Fund.

The motion passed by unanimous roll call.

MOTION: Tighe O'Meara moved to approve Resolution No. 2015-2016-05: In the Matter of Transferring from the General Fund to Equipment Replacement Fund.

The motion passed by unanimous roll call.

OTHER BUSINESS

AGENDA ITEM for next CEO Board meeting: Executive Session to discuss extending the duration of Director Moulin's contract / evaluation period.

AGENDA ITEM for next CEO Board meeting: Nominations for CEO Board Chair.

QUARTERLY REPORT: Johnna Pellam reviewed performance measure stats for the past quarter.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 1:25 p.m. The next CEO Board meeting will be June 13, 2016 at 3:30 PM in the ECC room at 400 Pech Road Central Point, Oregon.

Respectfully submitted,
Jeff McCamish, Recording Secretary