

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**December 22, 2015
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Corey Falls	Fire District #3	Dan Petersen
Medford Police Dept	Tim George	Applegate Fire Dist #9	Chris Wolfard
City of Ashland	Tighe O'Meara	Medford Fire Dept	Brian Fish
City of Talent	Mike Moran		

Other attendees

User Agencies: Randy Sparacino (MPD)

Legal Counsel: Martial Henault

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Sarah Leonard

Chair: Tim George **Call to Order:** 3:57 pm Roll call taken, quorum confirmed

Mike Moran moved to approve as read the minutes from the November 18 meeting; no objections.

FINANCIAL REPORT

Jody Hathaway reviewed Payroll and Accounts Payable for November 2015.

MOTION: **Brian Fish moved to approve the November 2015 financial packet. The motion passed by unanimous roll call.**

Total expenditures of approved packet: \$471,269.46

OLD BUSINESS

Radio Task Force Update

- Staff is continuing work on the Homeland Security grant. The Radio Task Force is working with Josephine County and would like to secure eight new radio consoles (four for each county) through the grant. Because the new radio consoles will communicate with the current equipment, both counties can gradually replace outdated equipment.
- Chief Hoke has joined as the interim representative for Josephine County.
- ECSO is still discussing the partnership opportunity with RVTD which could be monetarily beneficial to ECSO, but may mean that ECSO will take over maintenance of the equipment. Discussion is ongoing.

Strategic Planning

Margie Moulin presented the draft Strategic Plan Goals and will organize feedback from all of the meetings to present to the CEO Board at a future meeting.

Performance Measures

Tabled for next meeting as Johnna Pellam was not present.

Labor Attorney

Margie Moulin, Jody Hathaway and Tim George interviewed three attorneys. Margie Moulin sought approval from the board to move forward with Jackie Damm.

MOTION: Brian Fish moved to accept the contract. The motion passed by unanimous roll call.

Legal Counsel Martial Henault discussed travel rates and said that while he has never and will not charge ECSO travel rates, he will likely be raising his rates to \$275.

ECSO Management Retirees' Medical Plan

Legal Counsel Martial Henault was unable to present a final report due to staff issues. He will present the complete report at the next meeting.

NEW BUSINESS

CEO Board Chair

Tim George is retiring and will no longer be able to serve as Chair. He suggested Randy Sparacino finish the term as he will be the interim Medford Police Chief.

MOTION: Tighe O'Meara moved to approve Randy Sparacino finishing the term as Chair. Corey Falls seconded. The motion passed by unanimous roll call.

IGA and Bylaws

Legal Counsel Martial Henault wrote a report on IGA and bylaws in 2012 but received little to no feedback. He will send the report to this board for review in January and strive for revision in March of 2016.

Oregon APCO/NENA

Margie Moulin was approached by the Oregon Chapter of APCO/NENA to replace Larry Hatch (Washington County) as the liaison between Oregon APCO/NENA and OFCA.

MOTION: Dan Petersen moved for Margie to accept the position. The motion passed by unanimous roll call.

ECSO Holiday Party

Margie Moulin gave a brief report on the first annual ECSO Holiday party. ECSO personnel and their families were invited for dinner, games and a visit with Santa on December 20. Margie estimated the turnout was 60-65 people and was received well by the attendees.

Executive Session

Entered Executive Session under ORS 192.660(2)(i) at 4:55 pm and exited at 5:11 pm.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 5:18 p.m. The next CEO Board meeting will be January 20, 2016 at 3:30 p.m. in the ECC room at 400 Pech Road Central Point, Oregon.

Respectfully submitted,
Sarah Leonard, Recording Secretary