

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON  
CHIEF EXECUTIVE OFFICERS BOARD  
MEETING MINUTES**

**June 10, 2015  
ECSO – 400 Pech Road, Central Point, OR**

**AGENCY REPRESENTATIVES**

Jackson County	Corey Falls	Fire District #3	Dan Petersen
Medford Police Dept	Tim George	Applegate Fire Dist #9	Chris Wolfard
City of Ashland	Warren Hensman	Medford Fire Dept	<i>absent</i>
City of Talent	<i>absent</i>		

**Other attendees**

User Agencies:

Legal Counsel: Martial Henault

ECSO: Margie Moulin, Jody Hathaway, Johnna Pellam, Kevin Harris, Joe Crawford, Jeff McCamish

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**Chair:** Tim George      **Call to Order:** 3:32 p.m.      Roll call taken, quorum confirmed

Dan Petersen moved to approve as read the minutes from the May 13 meetings; no objections.

**FINANCIAL REPORT**

Jody Hathaway reviewed Payroll and Accounts Payable for May 2015.

**MOTION:** Dan Petersen moved to approve the May 2015 financial packet. The motion passed by unanimous roll call.

**Total expenditures of approved packet: \$1,264,653.94** (which includes an \$800,000 transfer to the State Pool Account.)

**DIRECTOR'S REPORT**

**Legislative Update**

Bill passed that removes the reporting requirement for obtaining cellular location information during exigent circumstances. Other bill passed to include language changes about states upgrading to NextGen 911 capability.

**Avista tower lease**

The contract was put out today for Avista to lease tower space at the Elk Mountain site, which will include Avista paying for a new generator there. This is ECSO's first public-private partnership and will add \$11,000 annual revenue.

**OLD BUSINESS**

**Director's Evaluation**

Chief Petersen volunteered to prepare this year's director's evaluation and will also seek Chief Fish's participation.

## **NEW BUSINESS**

### **Executive Session**

*Entered Executive Session under ORS 192.660(2)(h) at 3:40 pm. Exited at 3:47 pm.*

### **User Contract**

The user agency contracts with ECSO will be sent out soon. Language needs to be updated to reflect the new method of calculating user rates determined in the recent budget meetings (4.9%, based on the county assessed valuation increase, recommended by the budget committee and adopted by the CEO board). The contract will be given a full update/overhaul next year.

### **Over-Hire**

ECSO has an opportunity to re-hire a dispatcher who previously resigned in good standing. To do so would require over-hiring for the next six months until January, when promoting someone to be the fifth Supervisor will create an open dispatcher position. The re-hire would return as a new employee at step one wages and has the potential to create savings in overtime after a brief re-training period.

**MOTION: Chris Wolfard moved to approve the over-hire of one employee for a period of six months or less. The motion passed by unanimous roll call.**

### **Transferring Funds**

Jody Hathaway reviewed the various transfers between line items and funds needed for balance at the end of the fiscal year.

**MOTION: Mike Moran moved to approve Resolution No. 2014-2015-05 "Resolution Transferring Funds." The motion passed by unanimous roll call.**

## **ADJOURNMENT**

Having no further business, and hearing no public comment, the meeting adjourned at 4:08 p.m. The next CEO Board meeting will be July 8, 2015 at 3:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted,  
Jeff McCamish, Recording Secretary