

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**May 7, 2014
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Mike Winters	Fire District #3	<i>absent</i>
Medford Police Dept	Tim George	Applegate Fire Dist #9	Bret Fillis
City of Ashland	Terry Holderness	Medford Fire Dept	Bill Hoke
City of Talent	<i>absent</i>		

Other attendees

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Sarah Leonard, Joe Crawford, Jeff Palmer
Legal Counsel: Martial Henault

Chair: Tim George **Call to Order:** 3:32 p.m. Roll call taken, quorum confirmed

Terry Holderness moved to approve the minutes from the February 12, 2014 meeting. The motion passed unanimously.

FINANCIAL REPORT

Jody Hathaway reviewed financial packets from the past three months.

MOTION: Chair moved to approve the financial packets for February, March and April, 2014. The motion passed by unanimous roll call.

Total expenditures of approved packets: \$1,307,508.32.

OLD BUSINESS

Minimum User Fees Adjustment

In the previous meeting, a motion was approved to raise Minimum User fees by the same percentage as other users, which requires removing the cap that limits minimum user fee increases to 3%.

MOTION: Bret Fillis moved to approve Resolution No. 2013-2014-01: In the Matter of Minimum User Fees. The motion passed by unanimous roll call.

Budget Approval

MOTION: Terry Holderness moved to approve Resolution No. 2013-2014-02 : In the Matter of Adopting Fiscal Year 2014-2015 Budget for Emergency Communications of Southern Oregon. The motion passed by unanimous roll call.

NEW BUSINESS

Rate Structure Subcommittee Report

Terry Holderness and Tim George had met with ECSO staff and calculated several alternate user fee formulas (based on various combinations of actual workload, assessed valuation, etc.). The subcommittee concluded that the current system is fair and therefore recommend no changes be made.

Accepting Grant Funds

The firefighter grant money previously acquired through Applegate Fire District #9 needs to be formally accepted by Resolution.

MOTION: Mike Winters moved to approve Resolution No. 2013-2014-03: In the Matter of Accepting Grant Funds. The motion passed by unanimous roll call.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 3:51 p.m. The next CEO Board meeting will be June 11, 2014 at 3:30 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted,
Jeff McCamish, Recording Secretary