

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**July 10, 2013
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Mike Winters	Fire District #3	Dan Petersen
Medford Police Dept	Tim George	Medford Fire Dept	Gordon Sletmoe
City of Ashland	Terry Holderness	Applegate Fire Dist #9	Brett Fillis
City of Talent	Mike Moran		

Others

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Hamilton, Sarah Leonard, Joe Crawford
Legal Counsel: Martial Henault

Chair: Dan Petersen **Call to Order:** 4:00 p.m. Roll call taken, quorum confirmed

MIKE MORAN MOVED TO APPROVE THE MINUTES OF THE JUNE 12, 2013 CEO BOARD MEETING. THE MOTION PASSED UNANIMOUSLY.

DIRECTOR'S REPORT

- Finished enabling phone portion of backup center; now able to transfer 911 calls there; will be testing the system soon.
- Legislation update: extension of sunset passed; however pre-paid wireless tax did not. Contention that killed it was mainly about point-of-sale collection.

OLD BUSINESS

Union Negotiations

- Negotiations were on hiatus while union personnel voted on replacing representation. Vote failed, representation the same, negotiations moving forward again. Estimating a final version of contract in August.

ACD (Automatic Call Distribution)

- System installation and training have been postponed until October. Components had not been delivered to make installation by June possible; impractical to implement the system during the busy summer season.

Director's Evaluation

- Sub-group will finish the evaluation this week and bring forth in the August meeting.

NEW BUSINESS

Resolution 2013-2014-01: Transfer to Contingency Fund

This completes the process begun with previous meeting's resolution, which transferred \$100,000 into equipment replacement fund. That same amount can now be used to create the new Contingency Fund. At the end of each year, amount remaining in contingency line item will be transferred into the contingency fund. This process was approved by the auditor Rick Brewster. Goal: \$1,000,000 in 5 years.

TIM GEORGE MOVED TO APPROVE CEO BOARD RESOLUTION 2013-2014-01: IN THE MATTER OF TRANSFERRING FROM THE EQUIPMENT REPLACEMENT FUND TO CONTINGENCY FUND. THE MOTION PASSED BY UNANIMOUS ROLL CALL.

August CEO Board Meeting

Due to schedule conflicts, the next meeting is moved to August 7th at 1:30 pm.

OTHER BUSINESS

APCO Regional Board of Directors

APCO International recently approached Margie Moulin, encouraging her to run for regional board of directors (representing the 13 western states nationally). Requires board approval, so Director Moulin is requesting guidance on whether it would be worthwhile. Position would be a 2-year term involving quarterly travel. CEO board discussed what benefit ECSO would gain (i.e. connection at the national level) in return for Director Moulin's time. Final recommendation: the CEO Board does not support running for the position at this time, preferring that Director Moulin focus on ECSO, but would leave the possibility open for the future. Chair Dan Petersen will draft a letter to APCO to that effect.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:20 p.m. The next CEO Board meeting will be August 7, 2013 at 1:30 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted,
Jeff McCamish, Recording Secretary