

**EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON
CHIEF EXECUTIVE OFFICERS BOARD
MEETING MINUTES**

**June 12, 2013
ECSO – 400 Pech Road, Central Point, OR**

AGENCY REPRESENTATIVES

Jackson County	Mike Winters	Fire District #3	Dan Petersen
Medford Police Dept	Tim George	Medford Fire Dept	Gordon Sletmoe
City of Ashland	<i>absent</i>	Applegate Fire Dist #9	<i>absent</i>
City of Talent	Mike Moran		

Others

ECSO: Margie Moulin, Jody Hathaway, Kevin Harris, Johnna Hamilton, Sarah Leonard, Joe Crawford
Legal Counsel: *absent*

Chair: Gordon Sletmoe **Call to Order:** 3:34 p.m. Roll call taken, quorum confirmed

APPROVAL OF MINUTES

DAN PETERSEN MOVED TO APPROVE THE MINUTES OF THE APRIL 17, 2013 CEO BOARD MEETING. THE MOTION PASSED UNANIMOUSLY.

FINANCIAL REPORT

Jody Hathaway reviewed the financial packets for April and May 2013.

MIKE MORAN MOVED TO APPROVE THE APRIL AND MAY 2013 FINANCIAL PACKETS. THE MOTION PASSED UNANIMOUSLY. TOTAL EXPENDITURES OF APPROVED FINANCIAL PACKET: \$1,731,832.43.

DIRECTOR'S REPORT

Regarding HB 3317 (collection of 9-1-1 taxes on pre-paid wireless), compromise is being sought with telephone companies on method of collection. Difference for ECSO would be receiving \$4,000 (collected from retailers at point-of-sale) vs. \$38,000 (Tel Co's collect during billing).

OLD BUSINESS

Union Negotiations

ECSO union employees voted to remain with Teamsters representation, allowing negotiations to proceed.

ACD

Installation postponed until October to avoid introducing new system during busy season. (Vendor was unable to acquire all equipment for an early June installation.)

NEW BUSINESS

Resolution 2012-2013-02 (Transferring from the contingency account)

Resolution will approve transferring \$100,000 from contingency line item (General Fund) to Equipment Replacement Fund. In July, the same money will then be transferred to establish the newly created Contingency Fund. In the future, money left in the contingency line item can transfer directly into the Contingency Fund. The auditor has approved this method.

MIKE MORAN MOVED TO APPROVE CEO BOARD RESOLUTION 2012-2013-02: IN THE MATTER OF TRANSFERRING FROM THE CONTINGENCY ACCOUNT. THE MOTION PASSED BY UNANIMOUS ROLL CALL.

Resolution 2012-2013-03 (Budget Approval)

Reviewed budget as approved by IGC. Only change was for the contingency fund transfer. If the pre-paid wireless legislation results in more money for ECSO, a supplemental budget would have to be made at that time.

MIKE MORAN MOVED TO APPROVE CEO BOARD RESOLUTION 2012-2013-03: IN THE MATTER OF ADOPTING FISCAL YEAR 2013-2014 BUDGET FOR ECSO. THE MOTION PASSED BY UNANIMOUS ROLL CALL.

Director's Evaluation

Chiefs Sletmoe and Moran will be the sub-group to prepare the director's evaluation, using last year's evaluation and survey as a template. Goal to deliver by July 10. Discussed ways of simplifying the process for the future.

Election of Chair and Vice Chair

Mike Winters nominated Dan Petersen for the position of CEO Board Chair. No further nominations voiced.

DAN PETERSEN WAS ELECTED UNANIMOUSLY TO THE POSITION OF CEO BOARD CHAIR EFFECTIVE JULY 1.

Mike Winters nominated Tim George for the position of CEO Board Vice-Chair. No further nominations voiced.

TIM GEORGE WAS ELECTED UNANIMOUSLY TO THE POSITION OF CEO BOARD VICE-CHAIR EFFECTIVE JULY 1.

ADJOURNMENT

Having no further business, and hearing no public comment, the meeting adjourned at 4:06 p.m. The next CEO Board meeting will be July 10, 2013 at 4:00 p.m. in the ECC room at 400 Pech Road Central Point, Oregon unless otherwise notified.

Respectfully submitted,
Jeff McCamish, Recording Secretary